



Health, Housing & Community Services
Mental Health Commission

To: Mental Health Commissioners
From: Jamie Works-Wright, Commission Secretary
Date: April 16, 2024

Documents Pertaining to 4/25/24 Agenda items:

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Health, Housing & Community
Service Department
Mental Health Commission

Berkeley/ Albany Mental Health Commission

AGENDA

Regular Meeting
Thursday, April 25, 2024

All Agenda Items are for Discussion and Possible Action

Public Comment Policy: *Members of the public may speak on any items on the Agenda and items not on the Agenda during the initial Public Comment period. Members of the public may also comment on any item listed on the agenda as the item is taken up. Members of the public may not speak more than once on any given item. The Chair may limit public comment to 3 minutes or less.*

Time: 7:00 p.m. - 9:00 p.m.

Location: North Berkeley Senior Center
1901 Hearst Ave. Berkeley, Poppy Room

1. **Roll Call (1 min)**
2. **Preliminary Matters**
 - a. Action Item: Approval of the April 25, 2024 meeting agenda
 - b. Public Comment (non-agenda items)
 - c. Action Item: Approval of the March 28, 2024 minutes
3. **SCU update – Katie Hawn**
4. **Establishing a process for evaluating complaints by the public and create a subcommittee to work with Bonita House and make recommendations to the Mayor regarding changes that need to be made in police policy to make the SCU successful.**
5. **Discussion of the Mental Health Commission’s role with respect to the SCU**
6. **Discussion and vote for May’s MHC SCU panel**
7. **Mental Health Manager’s Report and Caseload Statistics – provided by Jeff Buell**
 - a. MHC Manager Report April
 - b. Caseload Statistic April 2024
8. **Discuss and Ask the Chair to write a letter requesting Jenny Wong and her office to audit the MHD**



Health, Housing & Community
Service Department
Mental Health Commission

9. Discussion and vote re: May is Mental Health Month reading of the Proclamation and tabling opportunities
10. Update on posting the application to be on the City of Berkeley's, MHC website
11. Subcommittee Reports
 - a. Youth Subcommittee
 - b. Membership Subcommittee
 - c. Evaluation Subcommittee –
12. Adjournment

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. **Please note: Email addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record.** If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information. The Health, Housing and Community Services Department does not take a position as to the content.

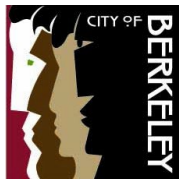
Contact person: Jamie Works-Wright, Mental Health Commission Secretary (510) 981-7721 or Jworks-wright@berkeleyca.gov



Communication Access Information: This meeting is being held in a wheelchair accessible location. To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date. **Please refrain from wearing scented products to this meeting. Attendees at trainings are reminded that other attendees may be sensitive to various scents, whether natural or manufactured, in products and materials. Please help the City respect these needs. Thank you.**

SB 343 Disclaimer

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available for public inspection in the SB 343 Communications Binder located at the Adult Clinic at 2640 MLK Jr. Way, Berkeley, CA 9470



Department of Health,
Housing & Community Services
Mental Health Commission

Berkeley/Albany Mental Health Commission Draft Minutes – Regular Meeting

7:00 pm
North Berkeley SC 1901 Hearst

Regular Meeting
March 28, 2024

Members of the Public Present: Ann Hawkins, Shirley Posey, Shale Well, Margaret Fine (zoom)

Staff Present: Jeff Buell, Jamie Works-Wright

1) Call to Order at 7:04 pm

Commissioners Present: Monica Jones, Edward Opton, Andrea Prichett (7:49), Glenn Turner **Absent:** Mary Lee Kimber-Smith,

2) Preliminary Matters

a) Approval of the March 28, 2024 agenda

M/S/C (Turner, Jones) Move to approve the agenda

PASSED

Ayes: Jones, Opton, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith, Prichett

b) Public Comment- 4 public comments

c) Approval of the February 29, 2024 Special meeting Minutes

M/S/C (Opton, Jones) Motion to approve the minutes.

PASSED

Ayes: Jones, Opton, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith, Prichett

3) Nomination and vote for Chair of the Mental Health Commission

M/S/C (Jones, Turner) Monica Jones nominates herself for chair

Ayes: Jones, Opton, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith, Prichett

4) Nomination and vote for Vice Chair of the Mental Health Commission

M/S/C (Turner, Jones) Glenn Turner nominates herself for Vice chair

Ayes: Jones, Opton, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith, Prichett

5) Mental Health Manager's Report and Caseload Statistics – provided by Jeff Buell

- a. **MHC Manager Report March**
- b. **Caseload Statistic March 2024**
No Motion Made

6) Discuss Proclamation for May is Mental Health Month

M/S/C (Opton, Prichett) Motion to delegate task to Glenn Turner to further drafting of the May is Mental Health Month Proclamation letter due by April 15.

PASSED

Ayes: Jones, Opton, Prichett, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith

7) Discussion about requesting a new council member to the MHC

No motion made

8) Re- appoint Monica Jones to the Mental Health Commission

M/S/C (Prichett, Turner) So moved to re-appoint Monica Jones to the Mental Health Commission -

PASSED

Ayes: Jones, Opton, Prichett, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith

9) Review application for Ajay Krishnan

M/S/C (Prichett, Jones) Motion to approve Ajay Krishnan application for the Mental Health Commission

PASSED

Ayes: Jones, Opton, Prichett, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith

10) Subcommittee Reports (20 min)

- a) **Youth Subcommittee** – No Motion Made
- b) **Membership Subcommittee** - No Motion Made
- c) **Evaluation Subcommittee** –
No motion made

11) Adjournment – 9:00 PM

M/S/C (Jones, Opton) Motion to adjourn the meeting

PASSED

Ayes: Jones, Opton, Prichett, Turner **Noes:** None; **Abstentions:** None; **Absent:** Kimber-Smith

Minutes submitted by:

Jamie Works-Wright

Jamie Works-Wright, Commission Secretary



Health Housing and
Community Services Department
Mental Health Division

MEMORANDUM

To: Mental Health Commission
From: Jeffrey Buell, Mental Health Division Manager
Date: 4/16/2024
Subject: Mental Health Manager Report

Mental Health Services Report

Please find the attached report on Mental Health Services for March 2024. In addition, and in response to question 6 below, please also see the attached report regarding Results Based Accountability (RBA) data on the Mental Health Division.

Information Requested by Mental Health Commission

- 1) What has the MHC done in the past 12 months that has been or may be helpful to you, to your staff or contractors, to their clients, or to the city as a whole?
 - a. The Mental Health Commission's
- 2) What could the MHC do during the next 12 months that may be helpful?
 - a. The Mental Health Commission's duties include reviewing and evaluating the community's mental health needs. The Mental Health Commission is in a unique position as a citizen group to engage the community and bring forth its members' voices to the conversation about needs and services. If the Commission were able to embark upon a thorough, substantive, and focused review and evaluation of the Berkeley community's current mental health needs, this would be of great value and support to the Division. The ties that the Commission may have or could develop with the community would be essential in ensuring that their needs are more adequately and accurately reported, and then could be more directly addressed or prioritized with service resources.
- 3) Can you please provide a copy of the 2022, 2023 and 2024 expense and income actual and projected expenses and income reports? (Please include the itemized budget reports)
 - a. The request is pending.
- 4) Can you provide us with the actual costs of running the MCT and what happened with the unspent funds?

A Vibrant and Healthy Berkeley for All

- a. The request is pending.
- 5) Can we get a copy of the audits that happened in the last couple months by the state?
 - a. The City of Berkeley received notification of a program desk review starting on 10/30/23, received audit results, returned a plan of correction, and is awaiting further state feedback if the plan of correction is sufficient. The City of Berkeley received an audit entrance letter this year on 2/22/24 for MHSA for both program and fiscal information. The audit is currently still in process and COB has not yet heard back from the State with its response. Included are the findings from the program desk audit started on 10/30/23.
 - 6) Can we get a copy of the most recent reports written in the RBA style?
 - a. The specific caseload statistic information is not available in a Results Based Accountability (RBA) style document, but rather we have a Division-wide RBA dashboard with program information that is attached to this report. The following is an overview from our RBA Program Evaluator of our current data integration, information, and context behind the data from our most recent RBA dashboard.

Intervals and Reporting Periods:

The data collection and reporting efforts are structured around specific intervals:

- Baseline data covering July 1, 2021, to June 30, 2022
- Subsequent intervals reported every six months, with the latest being Interval 2, covering Jan 1, 2023, to June 30, 2023.

These structured intervals allow us to monitor progress and trends over time effectively.

Data Sources:

The existing approach utilizes various data sources. Yellowfin is the primary database source which is a database used by Alameda County and useful for demographics and other variables the County collects on clients served by COB. Other data sources are Objective Arts, and several Excel databases managed by designated point persons within MH Service teams.

Current Situation with SmartCare/Yellowfin Integration:

As of the latest reporting period (Jan 2023 - June 2023), Alameda County's Behavioral Health Department Information Systems are undergoing a comprehensive integration with the SmartCare software which is a client reporting, and billing management system. The data collected from this system feeds the analytics that come from Yellowfin. This slow integration process has delayed updates to the Yellowfin reports. It

is anticipated this work to be finalized in the coming months and, when this happens, we can resume data collection for the next interval period (Jul 2023 - Dec 2023) into our dashboards.

Data Masking on the Dashboard:

To adhere to the CA Department of Social Services, we are ensuring the privacy and security of our clients, which certain data elements on the dashboard are masked. This practice is critical for de-identifying aggregate or summary data intended for public release, ensuring that no personal characteristics could inadvertently lead to the identification of individuals. This means removing the data or masking it with a notation like "Data masked to protect client privacy (n<11) " to indicate that the data cannot be disclosed due to privacy concerns.

Implications and Support for Commission Initiatives:

The findings, presented through the RBA dashboards, highlight key areas of impact and ongoing performance measures. From the significant reach of our services across diverse demographics to the marked improvements in client outcomes, the data is vital role of mental health services in promoting recovery and resilience.

Mental Health Division Updates

The Mental Health Division's areas of updates:

- A) Proposition 1 and Cal-AIM budget cuts: due to the passage of Prop 1 and the fiscal rate reductions from Cal-AIM, the Division is currently facing significant revenue shortfalls now from Medi-Cal and further effects once Prop 1 takes effect in two years. Significant planning of service and contract reductions are being reviewed in response to these changes, including staffing reductions, contract changes, and service cuts.
- B) The rate reductions passed down by the Department of Health Care Services to Alameda County and the City of Berkeley are disparate, incentivizing higher levels of staff education. The largest financial penalties are applied to jurisdictions that provide more of their services with staff who do not have higher educational degrees. Medi-Cal reimbursement rates for medical staff (psychiatrists, nurses) have been least impacted, and clinical masters level staff rates have been reduced by about half. The greatest impacted rates are those of adjunct staff, the classifications used to hire peers.

**Mental Health Services Act (MHSA) Performance Review Report
Berkeley City Program Review
November 24th, 2023**

FINDINGS

Finding #1: Berkeley City did not submit the Fiscal Year (FY) 2020-23 Three-Year Plan (Plan) within 30 days after adoption. The Plan was adopted on 12/1/2020 and was submitted to the Department of Health Care Services (DHCS) on 3/15/2021. Berkeley City submitted the MHSA Extension request (form 5510) to DHCS on 8/19/2020; however, the MHSA extension request form was for the Annual Update (Update), not the Plan. (Welfare and Institution (W&I) Code Section 5847(a)).

Recommendation #1: Berkeley City must submit the adopted MHSA Plan and/or Update to DHCS within 30 days after adoption.

Finding #2: Berkeley City did not include a description of any substantive changes made to the Plan from the written recommendations for revisions received during the 30-day comment period in the adopted FY 2020-23 Plan. (California Code of Regulations (Cal. Code Regs.), tit. 9, § 3315(a)(4)).

Recommendation #2: Berkeley City must include a summary and analysis of any substantive recommendations received during the 30-day public hearing held by the local mental health board or commission, including any substantive changes made to the Plan and/or Update in response to the public comments. If no changes made, identify no changes made in the Plan and/or Update.

Finding #3: Berkeley City did not provide sufficient evidence to demonstrate that a Personal Service Coordinator (PSC)/Case Manager was responsible for developing an Individual Services and Supports Plan (ISSP) with the client and, when appropriate, the client's family; identification of Full-Service Partnership (FSP) eligibility criteria, assigned FSP agreement, position(s) that serve as the PSC/single point of contact for FSP clients, and process for ensuring that a PSC or other qualified individual known to the client/family is available to respond to the client/family 24 hours a day, 7 days a week to provide after-hours interventions. Berkeley City indicated there are no formal policies and procedures for the Full-Service Partnership (FSP) PSC/Case Manager. (Cal. Code Regs., tit. 9, § 3620(e-j)).

Recommendation #3: Berkeley City must provide sufficient evidence to demonstrate the PSC/Case Manager requirements are fulfilled as indicated per Cal. Code Regs., tit. 9, § 3620(e-j).

Finding #4: Berkeley City did not include a narrative analysis of the mental health needs of unserved, underserved/ inappropriately served, and fully served County residents who qualify for MHSA services in the FY 2020-23 Plan. (Cal. Code Regs., tit. 9, § 3650(a)(1)).

**Mental Health Services Act (MHSA) Performance Review Report
Berkeley City Program Review
November 24th, 2023**

Recommendation #4: Berkeley City must include a narrative analysis of the mental health needs of unserved, underserved/ inappropriately served, and fully served County residents who qualify for MHSA services in each subsequent adopted Plan thereafter.

Finding #4a: Berkeley City did not identify the number of children, transition-aged youth, adult, and older adults by gender, race/ethnicity, and primary language in the narrative analysis (see Finding #4 above). (Cal. Code Regs., tit. 9, § 3650(a)(1)(A)).

Recommendation #4a: Berkeley City must include identification on the number of children, transition-aged youth, adult, and older adults by gender, race/ethnicity, and primary language in the narrative analysis in each subsequent adopted Plan thereafter.

Finding #5: Berkeley City did not provide an estimate of the number of clients, in each age group, to be served in the FSP category for each fiscal year of the FY 2020-23 Plan. The Plan included only an estimate number to be served for FY 2020-21. (Cal. Code Regs., tit. 9, § 3650(a)(3)).

Recommendation #5: Berkeley City must provide an estimate of the number of clients, in each age group, to be served in the FSP service category for each fiscal year of the Plan, in each subsequent adopted Plan thereafter.

Finding #6: Berkeley City did not indicate the number of children, transition-aged youth, adults, and older adults to be served and the cost per person for Community Services and Support (CSS), Prevention, and Early Intervention (PEI), and Innovation (INN) programs for each fiscal year of the Plan. The Plan only included an estimated number to be served for FY 2020-21 and did not include cost per person. (Cal. Code Regs., tit. 9, §§ 3650(a)(3), 3755(k)(1), 3930(c)(4)(C), W&I Code section 5847(e)).

Recommendation #6: Berkeley City must indicate the number of children, transition-aged youth, adults, and older adults to be served, and indicate the cost per person for CSS, PEI, and INN, in each subsequent adopted Plan and Update thereafter.

Finding #7: Berkeley City did not include a description of the Access and Linkage to Treatment Program and Strategy in the adopted FY 2020-23 Plan and FY 2022-23 Update and explain how individuals, and, as applicable, their parents, caregivers, or other family members, will be linked to County mental health services, a primary care provider, or other mental health treatment. (Cal. Code Regs., tit. 9, § 3755(h)(4)).

Recommendation #7: Berkeley City must explain how individuals, and, as applicable, their parents, caregivers, or other family members, will be linked to County mental health services, a primary care provider, or other mental health treatment in each subsequent adopted Plan and Update thereafter.

**Mental Health Services Act (MHSA) Performance Review Report
Berkeley City Program Review
November 24th, 2023**

Finding #7a: Berkeley City did not include how the Access and Linkage to Treatment Program and Strategy in the adopted FY 2020-23 Plan and FY 2022-23 Update will follow up with the referral to support engagement in treatment. (Cal. Code Regs., tit. 9, § 3755(h)(5)).

Recommendation #7a: Berkeley City must describe how the Access and Linkage to Treatment Program and Strategy will follow up with the referral to support engagement in treatment each subsequent adopted Plan and Update thereafter.

SUGGESTED IMPROVEMENTS

Suggested Improvement #1: DHCS recommends that the adopted Update be submitted to DHCS by June 30th, and before July 1st of the fiscal year the Update is due. The FY 2022-23 Update was adopted on 7/26/2022 and submitted to DHCS on 8/25/2022; after the fiscal year the Update was due.

BMH RBA Report FY 2023

Reporting Period: January 2023 - June 2023 (Interval 2)

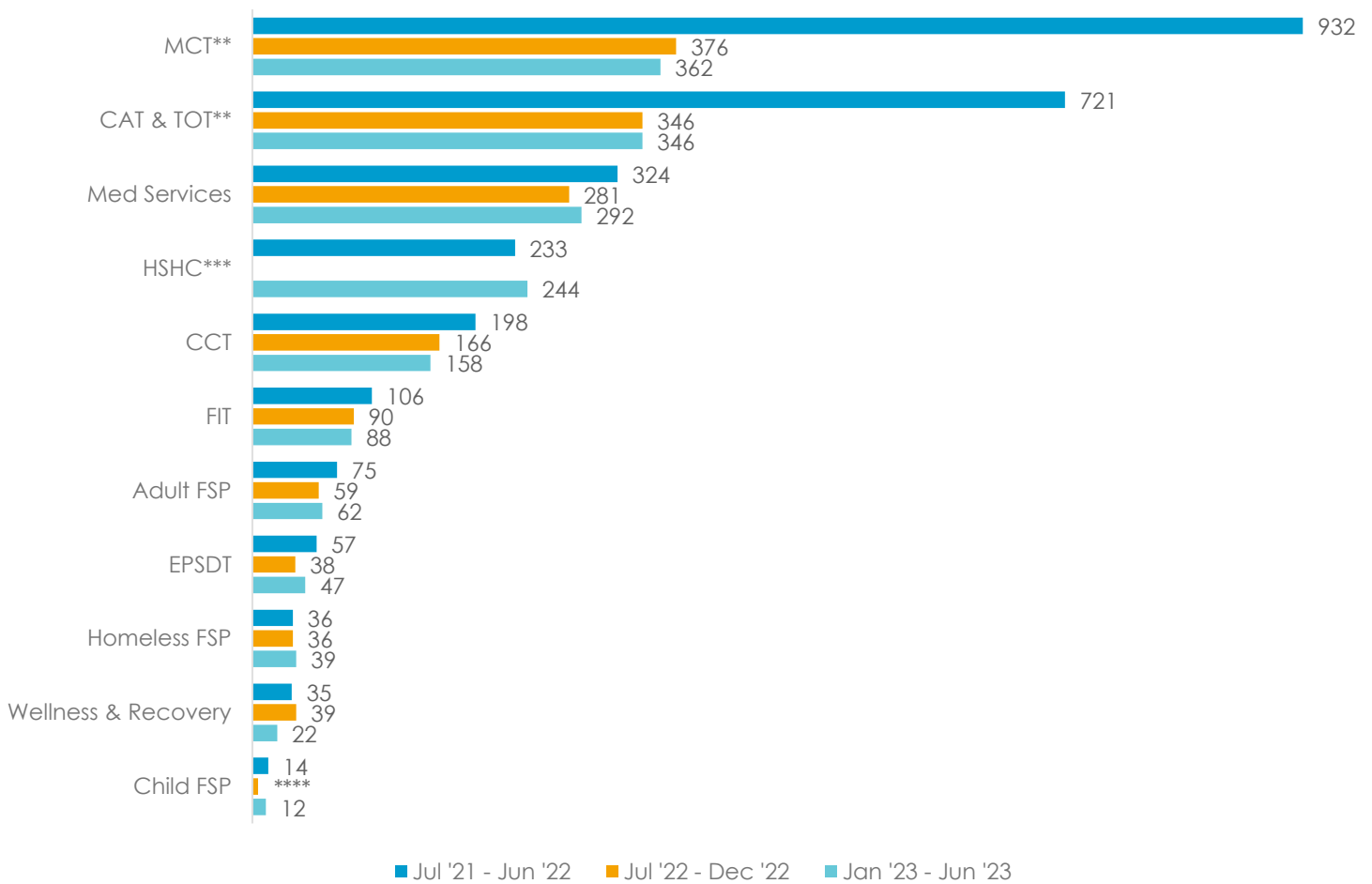
Berkeley Mental Health - Division-Level

Process Outcomes ("How much did we do?")

Description Berkeley Mental Health provides mental health services to eligible adults, children, youth, and their families. Services focus on low-income residents and unhoused people with severe mental illnesses. Staff provide counseling and case management services with the goal of helping people to better manage their mental health symptoms, obtain and maintain housing and other community resources, and move forward in their recovery.



Clients Served, by Program*



*A single client may be served by multiple programs, but these are unduplicated numbers within each program

**All but MCT and CAT & TOT include only clients who have gone through a service enrollment process

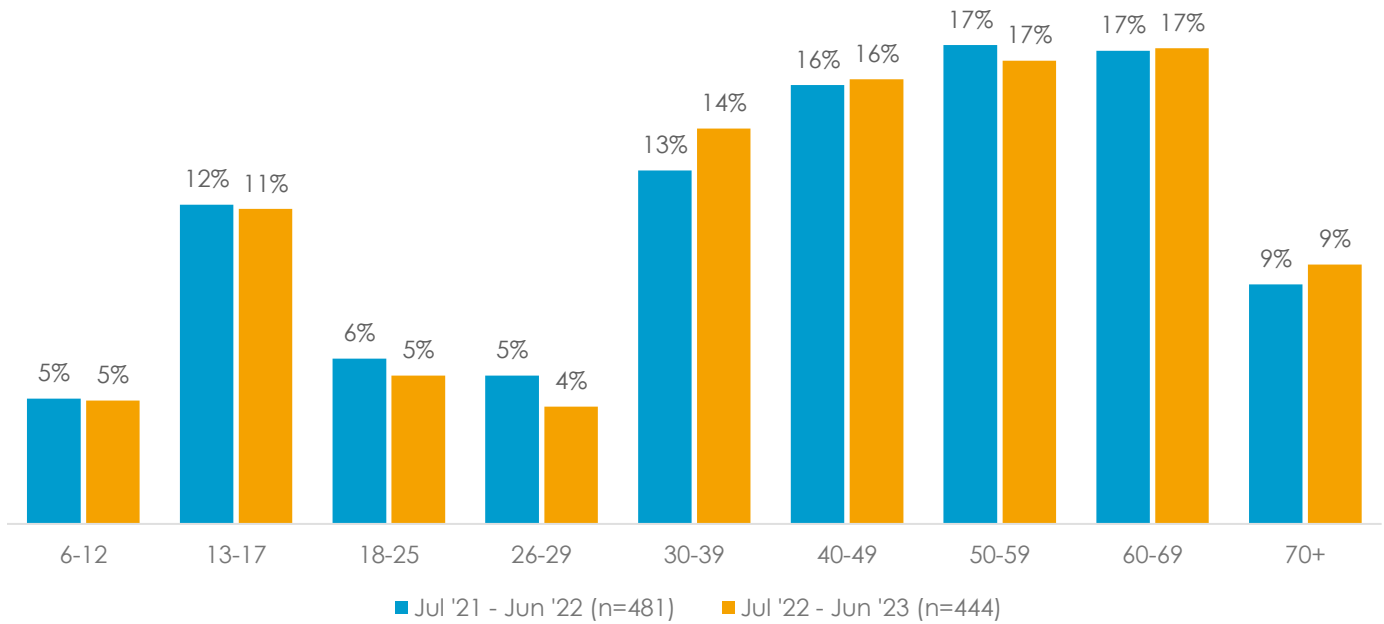
***HSHC reports data on the school year, so does not have data for Jul '22 - Dec '22

****Data masked to protect client privacy (n<11). Masked data visualization not representative of the true distribution.

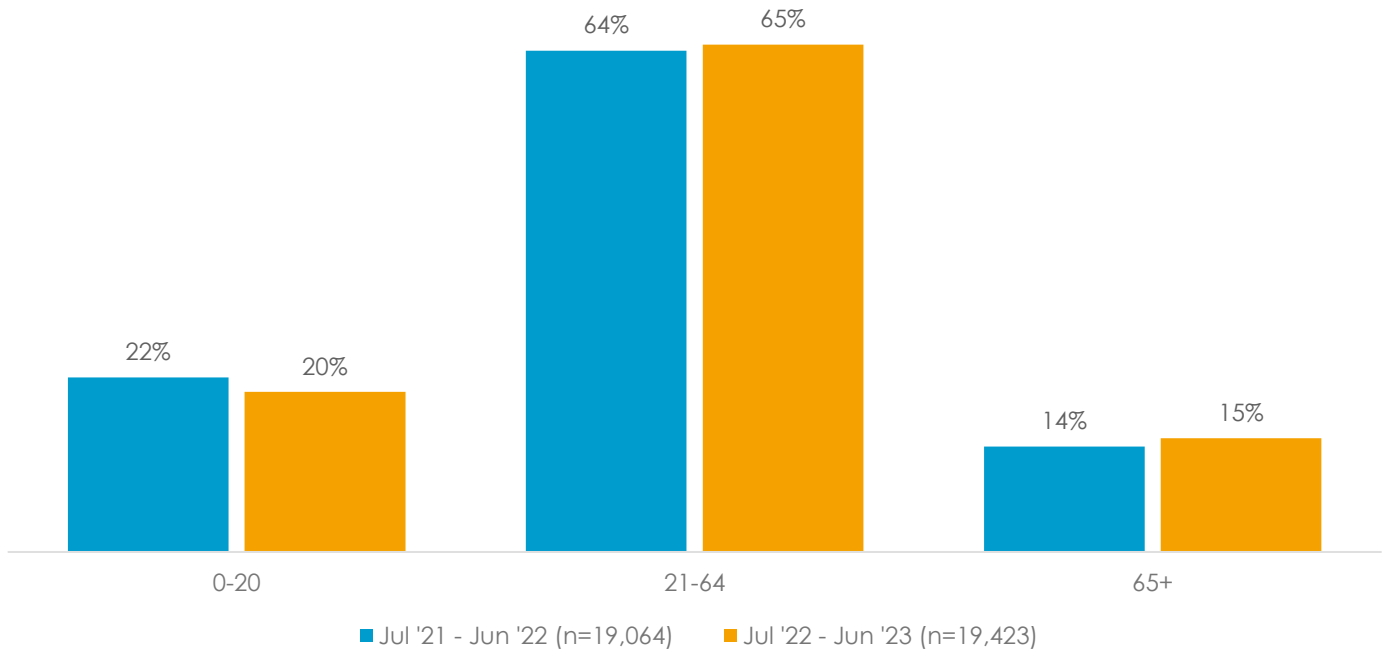
BMH RBA Report FY 2023

Reporting Period: January 2023 - June 2023 (Interval 2)

BMH Demographics (Age)



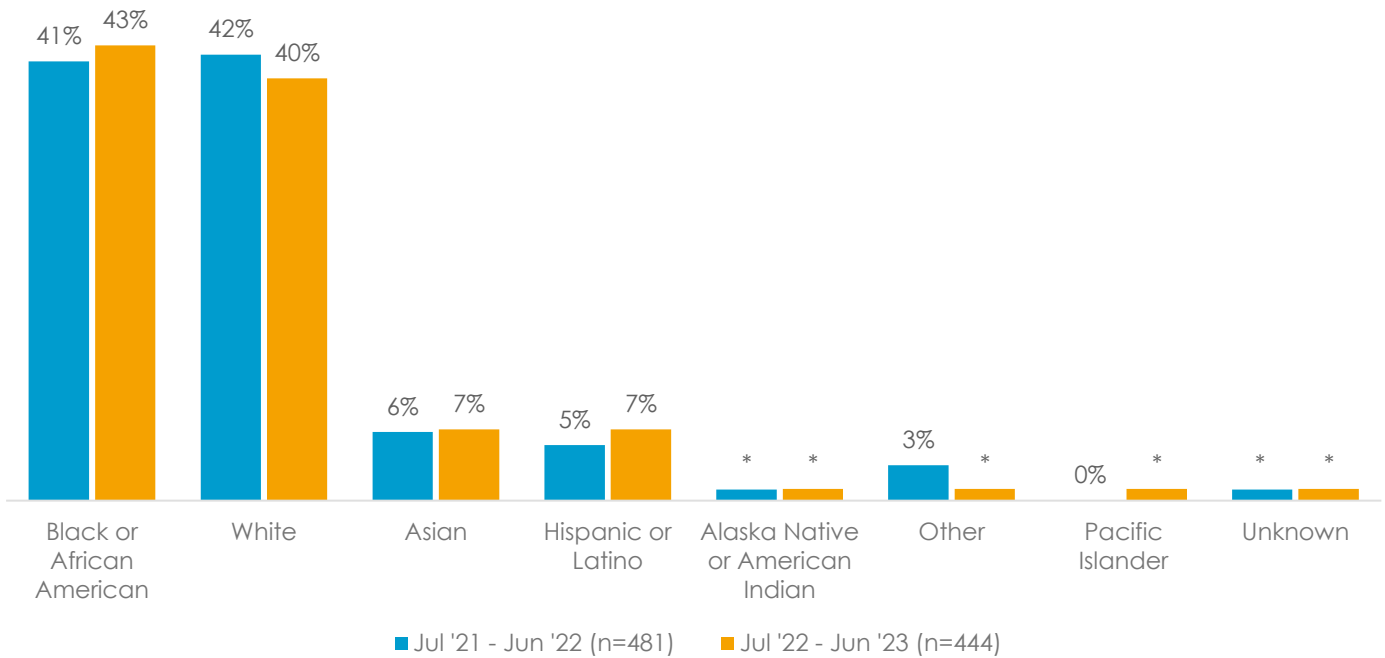
Medi-Cal Demographics (Age)



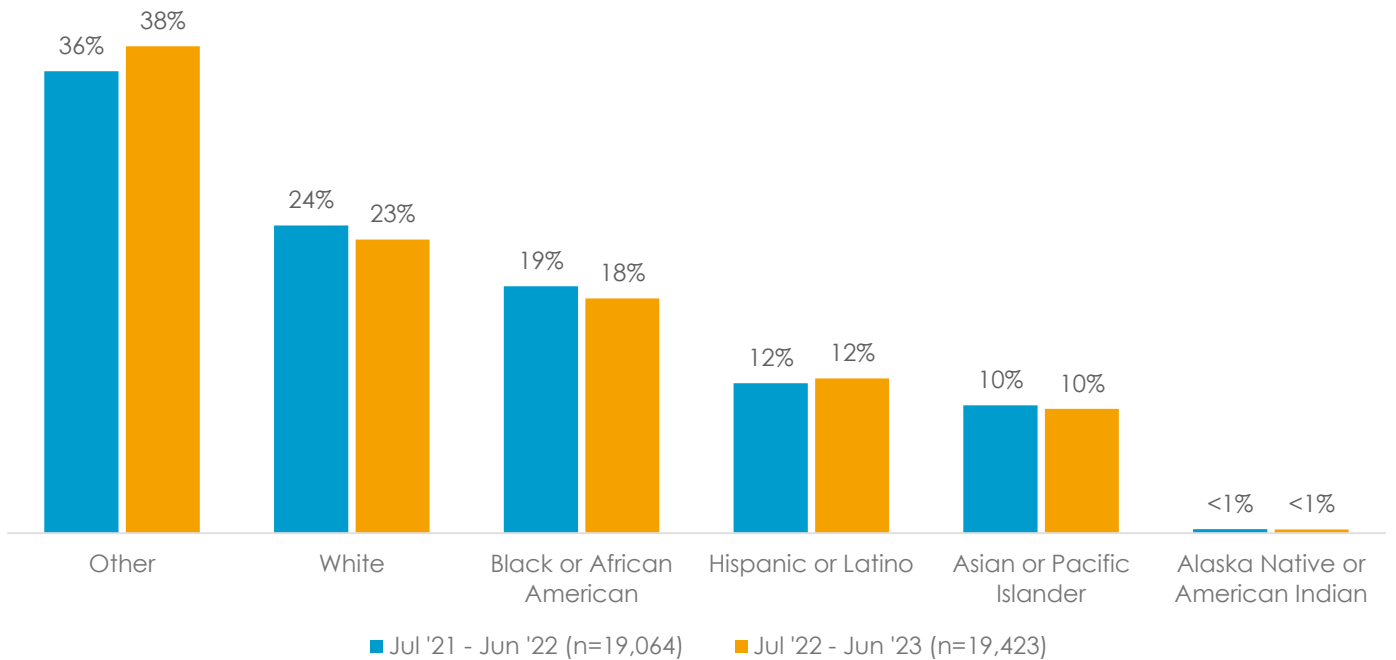
BMH RBA Report FY 2023

Reporting Period: January 2023 - June 2023 (Interval 2)

BMH Demographics (Ethnicity)



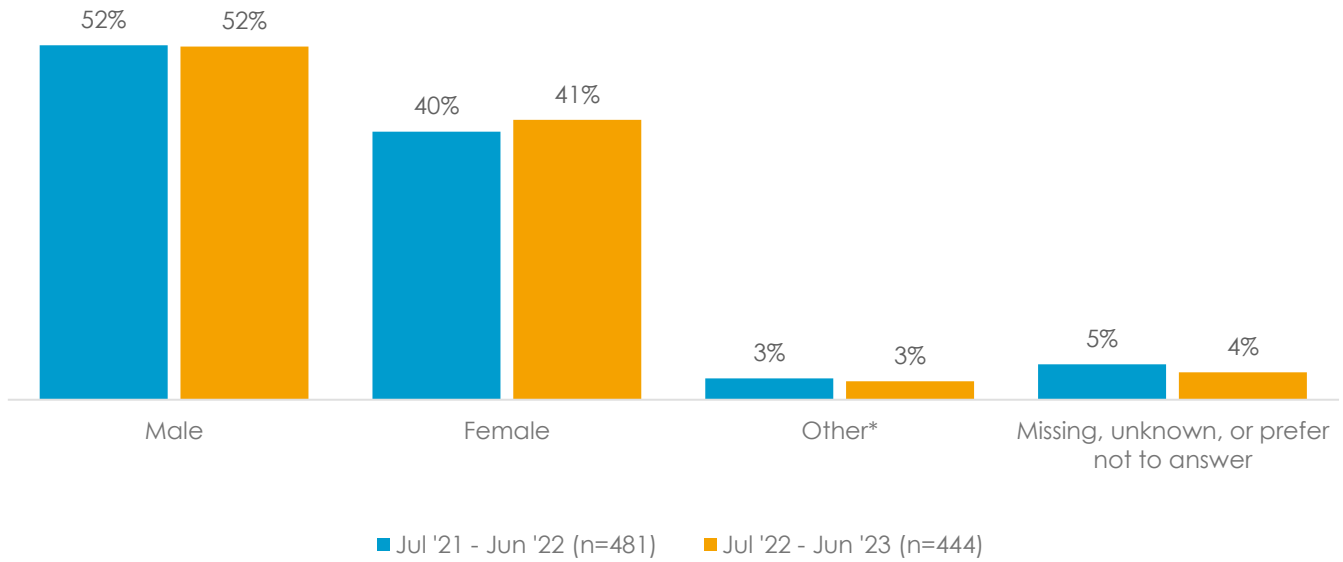
Medi-Cal Demographics (Ethnicity)



BMH RBA Report FY 2023

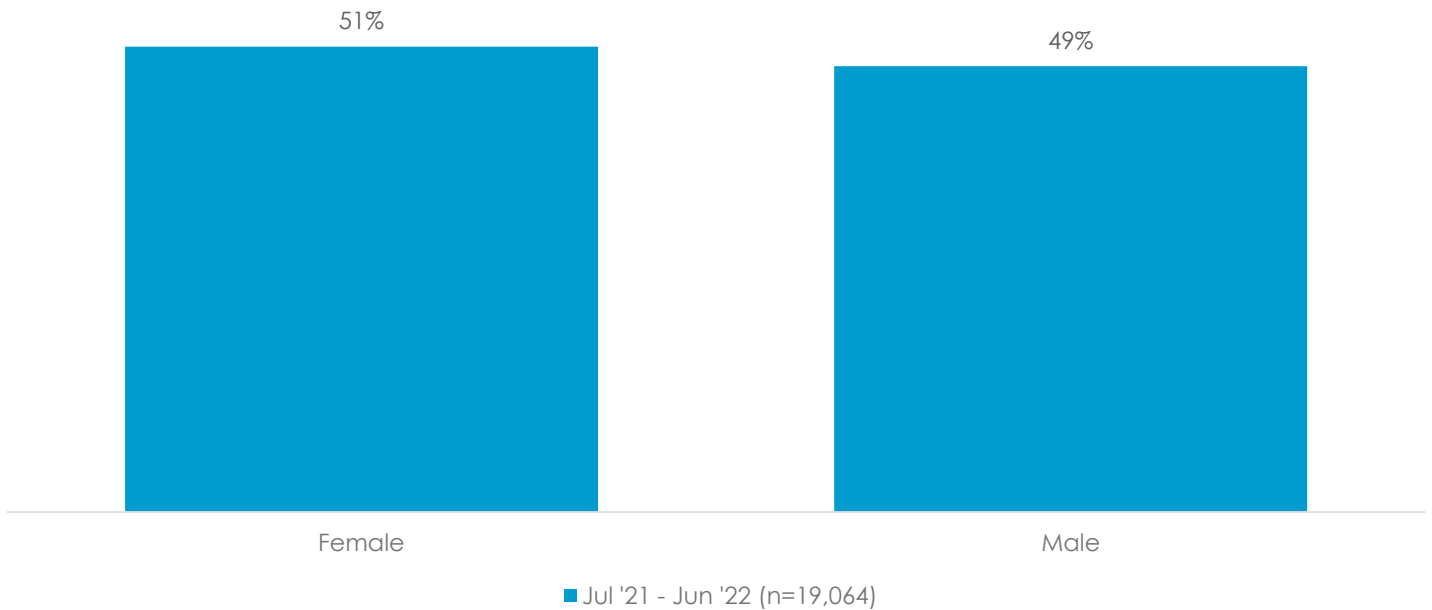
Reporting Period: January 2023 - June 2023 (Interval 2)

BMH Demographics (Gender Identity)



*Other includes multiple gender identities, non-conforming, female to male, intersex, queer, and other. Smaller categories (n<11) combined to represent collective size.

Medi-Cal Demographics (Gender Identity)

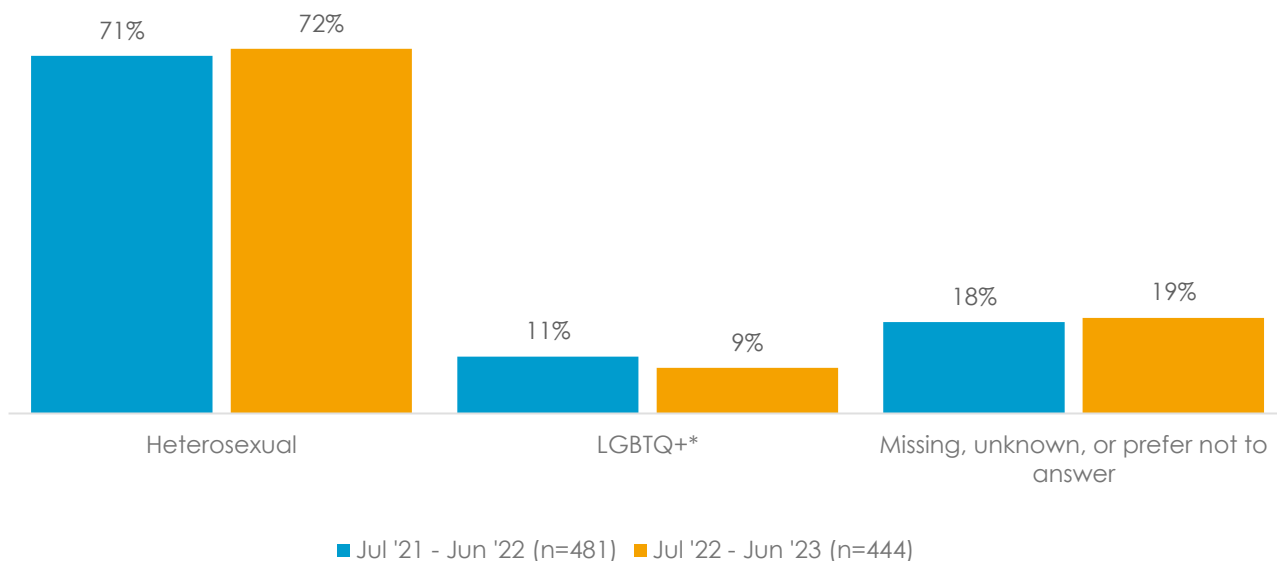


Gender identity data unavailable for Jul '22 - Jun '23 for Medi-Cal beneficiaries in the City of Berkeley

BMH RBA Report FY 2023

Reporting Period: January 2023 - June 2023 (Interval 2)

BMH Demographics (Sexual Orientation)



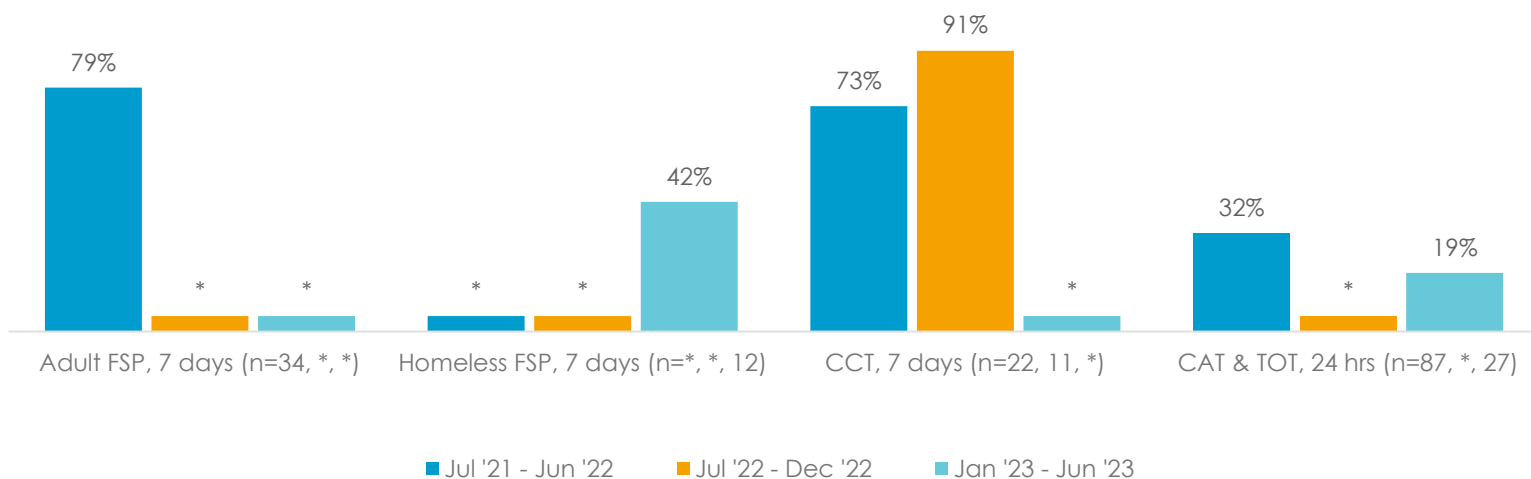
*LGBTQ+ includes lesbian, gay, bisexual, queer, multiple sexual orientations, questioning, and other. Smaller categories (n<11) combined to represent collective size.

Sexual orientation data is not available for Medi-Cal beneficiaries in the City of Berkeley

Quality Outcomes ("How well did we do it?")

Responsiveness of Service

% of discharges from hospitalization or subacute who had a follow up visit within 7 calendar days



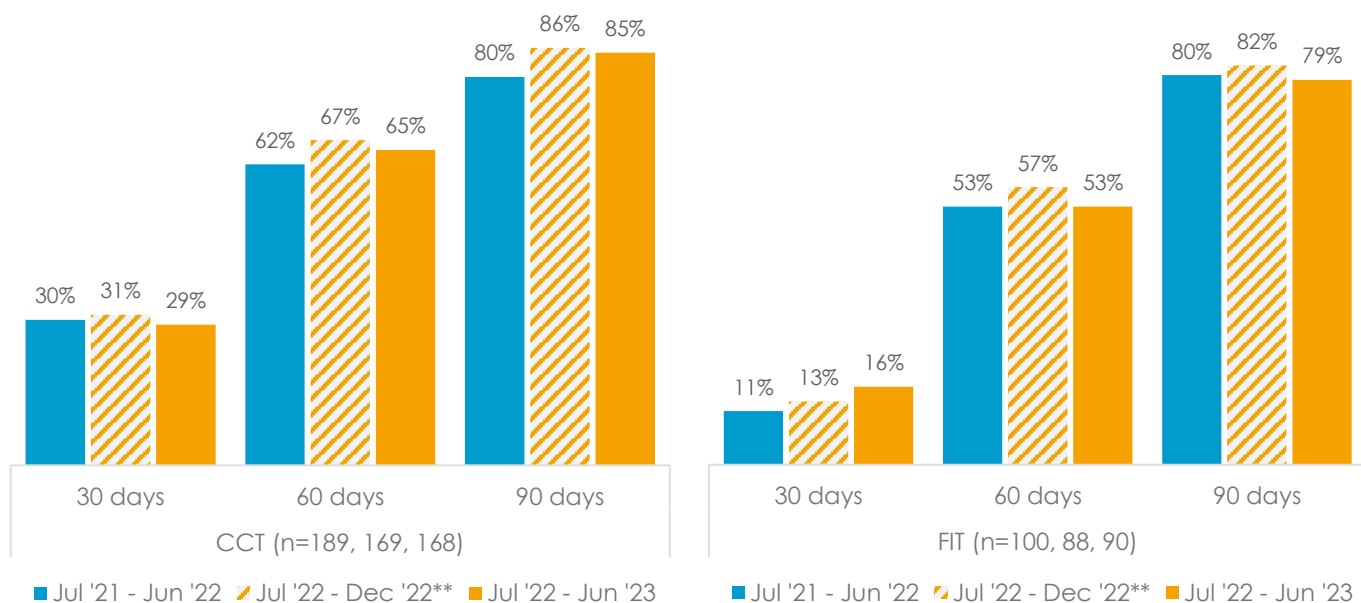
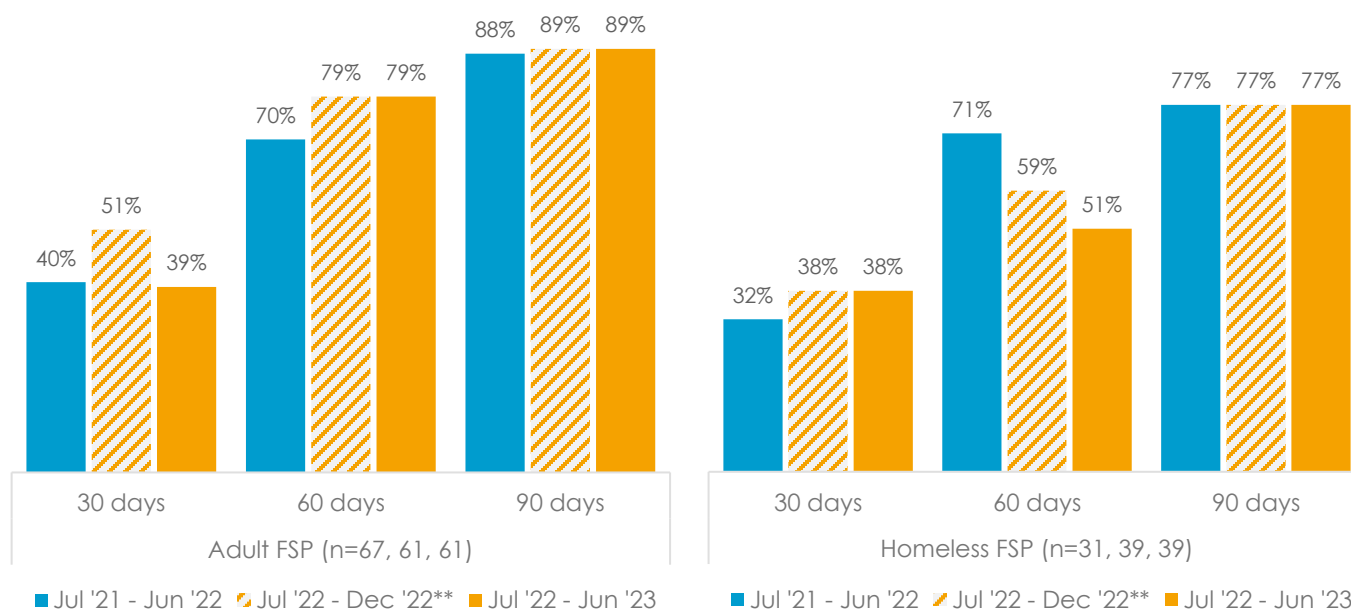
*Data masked to protect client privacy (n<11). Masked data visualization not representative of the true distribution. CFSP and FIT data unable to be shared to protect client privacy.

BMH RBA Report FY 2023

Reporting Period: January 2023 - June 2023 (Interval 2)

Consistency of Service

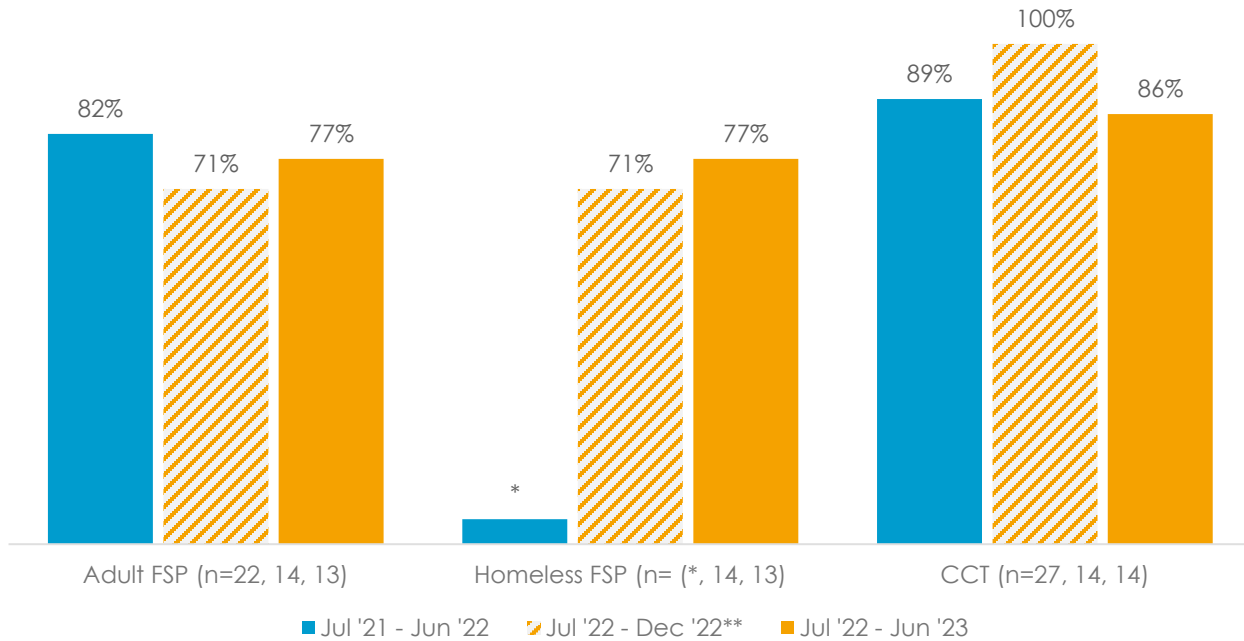
% of clients with no service gap over 30/60/90 days



*Data masked to protect client privacy (n<11). Masked data visualization not representative of the true distribution. CFSP data unable to be shared to protect client privacy.
 ** Striped bars include data for the first half of the fiscal year, which is also included in the full fiscal year data in solid bars.

Impact Outcomes ("Is anyone better off?")

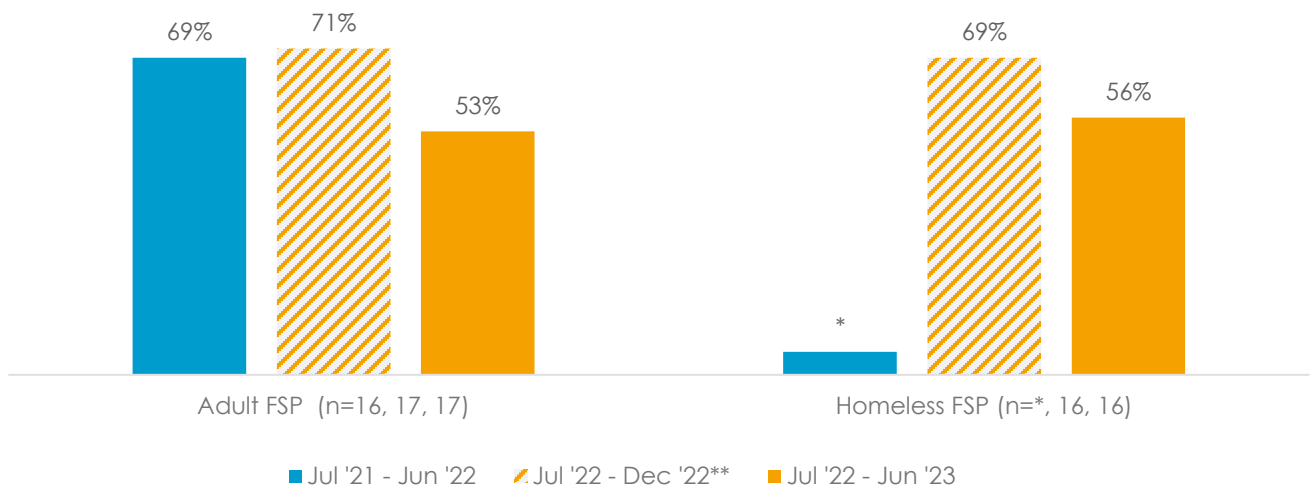
% of clients with a reduction in psychiatric emergency/inpatient/crisis stabilization



*Data masked to protect client privacy (n<11). Masked data visualization not representative of the true distribution. CFSP and FIT data unable to be shared to protect client privacy.

** Striped bars include data for the first half of the fiscal year, which is also included in the full fiscal year data in solid bars.

% of clients with a decrease in incarceration days



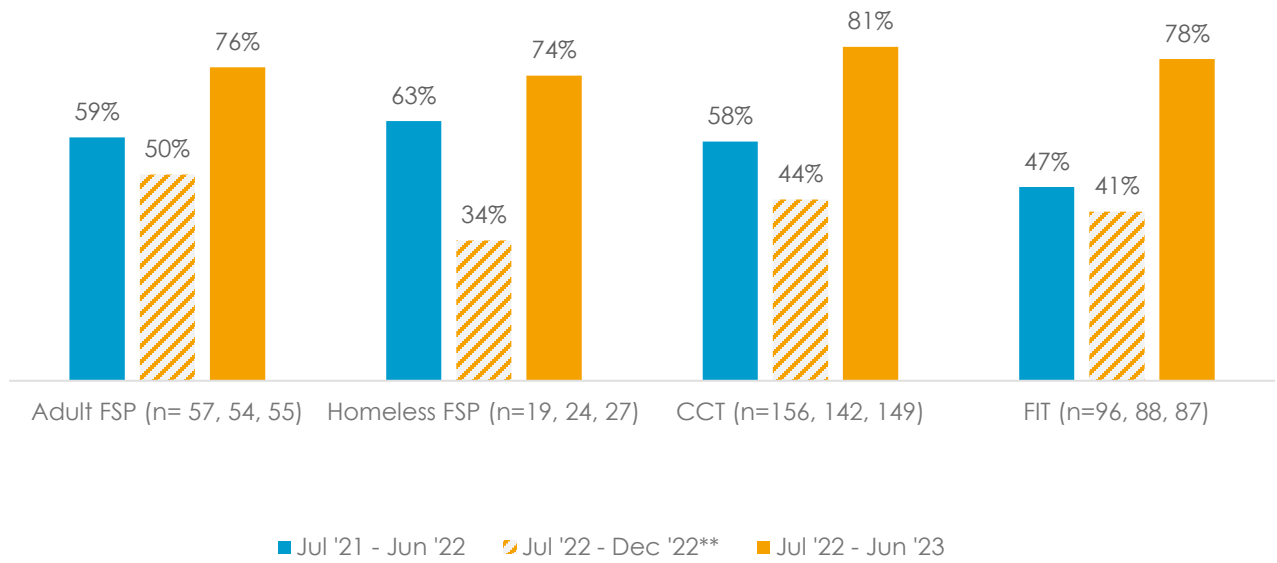
*Data masked to protect client privacy (n<11). Masked data visualization not representative of the true distribution. CCT data unable to be shared to protect client privacy.

** Striped bars include data for the first half of the fiscal year, which is also included in the full fiscal year data in solid bars.

BMH RBA Report FY 2023

Reporting Period: January 2023 - June 2023 (Interval 2)

% of clients who had a primary care visit



** Striped bars include data for the first half of the fiscal year, which is also included in the full fiscal year data in solid bars.

BMH RBA Report FY 2023

Reporting Period: January 2023 - June 2023 (Interval 2)

| Measure | Definition | Data Source |
|---|--|--|
| # clients served | <p>Total number of clients served during the reporting period.</p> <p><u>Available for:</u> all clients served for Adult FSP, Children's FSP, Homeless FSP, CCT, FIT, ERMHS, EPSDT, High School Health Center, Medical Services, and Wellness & Recovery Services. Does not include clients from MCT, CAT/TOT (may be duplicated)</p> | Yellowfin, ETO, Wellness Recovery Group Attendance |
| Responsiveness of service (% of discharges from hospitalization or subacute who had a follow up visit within specified time period) | <p>Follow-up rates for individuals open to providers at the time of MH hospital discharge. Expected follow-up time period set by programs.</p> <p><u>Available for:</u> Adult FSP, Children's FSP, Homeless FSP, CCT, FIT, CAT & TOT.</p> <p>*note: clients used to calculate follow up rates include those who didn't receive outreach and those who were lost to follow up (e.g. not contactable, not responsive)</p> | Yellowfin, CAT Contact Log |
| Consistency of service (% of clients with no service gap over 30/60/90 days) | <p>% of clients with less than 30/60/90 days maximum without service during their episode(s) in the fiscal year. Only includes clients open to a provider for at least a total of 1/2/3 months during the reporting fiscal year.</p> <p><u>Available for:</u> Adult FSP, Children's FSP, Homeless FSP, CCT, FIT.</p> | Yellowfin |
| % of clients who had a reduction in days in psychiatric emergency services/inpatient/crisis stabilization units | <p>Of clients who completed six consecutive months during the 12-month fiscal year, percentage with a reduction in psychiatric emergency services, inpatient or crisis stabilization unit other than Amber House, when comparing unduplicated days from the 12 months prior to the fiscal year to the current 12-month fiscal year. Excludes clients if out of community (in jail and/or subacute) for six or more months during the current fiscal year or the prior fiscal year.</p> <p><u>Available for:</u> Adult FSP, Children's FSP, Homeless FSP, CCT, FIT.</p> | Yellowfin |
| % of clients with a decrease in incarcerations | <p>Of clients who completed six consecutive months during the 12-month fiscal year, percentage with a reduction in jail days, when comparing unduplicated days from the 12 months prior to the fiscal year to the current 12-month fiscal year. Excludes clients if out of community (in hospital and/or subacute) for six or more months during the current fiscal year or the prior fiscal year.</p> <p><u>Available for:</u> Adult FSP, Children's FSP, Homeless FSP, CCT, FIT.</p> | Yellowfin |

BMH RBA Report FY 2023

Reporting Period: January 2023 - June 2023 (Interval 2)

| | | |
|--|--|------------------|
| <p>% clients who had a primary care visit in the last year</p> | <p>Of clients who completed 6 consecutive months during the fiscal year, percentage who had an appointment with a Anthem/Alliance/Community Health Center Network (CHCN) primary care provider during the fiscal year. Metric excludes individuals with six or more months out of the community (in Subacute, mental health hospital, and/or jail). <u>Available for:</u> Adult FSP, Children's FSP, Homeless FSP, CCT, FIT.</p> | <p>Yellowfin</p> |
|--|--|------------------|

Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Tuesday, April 16, 2024 12:08 PM
To: Roseman, Catherine; Commission
Cc: Hadley, Crystel; Monica Jones
Subject: RE: Website questions

Thank you all for your responses on this matter,

I am not sure how to update the MHC application with the information that was shared from that document, can I alter the current application that is online? From the form they submitted its more of an outreach and information notice, not an application for questions.

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary

City of Berkeley

2640 MLK Jr. Way

Berkeley, CA 94704

JWorks-Wright@berkeleyca.gov

Office: 510-981-7721 ext. 7721

Cell #: 510-423-8365



From: Roseman, Catherine
Sent: Tuesday, April 9, 2024 4:43 PM
To: Commission <Commission@berkeleyca.gov>; Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Cc: Hadley, Crystel <CHadley@berkeleyca.gov>
Subject: RE: Website questions

Internal

Thanks, Neetu, and Crystel, for your help here!

Jamie, it sounds like the best course of action here would be to update the MHC Application with the information that you shared in that additional document, and then we can share it with Neetu and hopefully replace the current application on the website. I also agree with Crystel's suggestion that we should distribute that document and/or the updated application to any partner organizations who might have staff or participants who are interested in applying. Do you know what the best process for making these changes would be? I'm unclear on whether the Commission itself

needs to update the application, or whether we can do it as staff. Either way, I'm happy to help – just let me know what would be useful/appropriate.

Thanks, all!
Catherine

From: Commission <Commission@berkeleyca.gov>
Sent: Friday, April 5, 2024 8:49 AM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>; Roseman, Catherine <CRoseman@berkeleyca.gov>
Cc: Commission <Commission@berkeleyca.gov>; Hadley, Crystel <CHadley@berkeleyca.gov>
Subject: RE: Website questions

Internal

Good morning,

We agree with Crystel's suggestions regarding the organization of the applications. Currently, all applications are housed under the "How to Apply" section, as certain commissions are required to submit supplements along with the general application.

Please share the mock-up MHC application with your suggestions so that we may review it. If suitable, we will consider replacing the current application with the updated version.

Thank you,

Neetu Salwan
Assistant City Clerk
Berkeley City Clerk Department
nsalwan@berkeleyca.gov
510.981.6916

From: Hadley, Crystel <CHadley@berkeleyca.gov>
Sent: Wednesday, April 3, 2024 10:49 AM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>; Roseman, Catherine <CRoseman@berkeleyca.gov>
Cc: Commission <Commission@berkeleyca.gov>
Subject: RE: Website questions

Hi Jamie,

Thanks for sharing this context. I'm cc'ing the Clerk Department for their input as well. Clerk Dpt, is there a standard process recruiting new commissioners?

I think this letter is a great document to distribute by email to partner orgs or other contacts who might be interested. It isn't a good fit for posting to the webpages you mentioned as information on those pages should be evergreen content, rather than timely info that will become outdated. One alternate option would be to add it as an attachment to a specific meeting.

Another suggestion I might have is to take a look at updating the Mental Health Commission application with some of the information from the letter. From a user perspective, it's best to have just one document with all the relevant information.

Let me know if you have any follow up questions,
Crystel

From: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Sent: Tuesday, April 2, 2024 1:36 PM
To: Hadley, Crystel <CHadley@berkeleyca.gov>; Roseman, Catherine <CRoseman@berkeleyca.gov>
Subject: RE: Website questions

Internal

Here is the letter that they would like on their page. They would also like the same link here in addition to be on the their page

HOW TO APPLY

Review the [Commissioner Roster](#) to see which commissions appears in the name column of a commission roster, that me

To apply to serve on a commission, complete an application f [application form](#). A few commissions have specific applicatic general form:

- [Alternate Commissioner Application](#)
- [Board of Library Trustees Supplemental Questionnaire](#) (in addi
- [Community Health Commission Application](#)
- [Fair Campaign Practices Commission Application](#)
- [Homeless Services Panel of Experts](#)
- [Human Welfare and Community Action Commission](#)
- [Mental Health Commission](#)

Jamie Works-Wright

Consumer Liaison

[Jworks-wright@berkeleyca.gov](mailto:jworks-wright@berkeleyca.gov)

510-423-8365 cl

510-981-7721 office



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From: Hadley, Crystel <CHadley@berkeleyca.gov>
Sent: Tuesday, April 2, 2024 12:12 PM
To: Roseman, Catherine <CRoseman@berkeleyca.gov>; Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Subject: RE: Website questions

Hi Catherine,

I am not familiar with any commissions using the website or community message to recruit commissioners. We could loop in the City Clerk Department, as they oversee boards and commissions. The attachment didn't come through when you added me to the thread, so I'm not sure on the specifics of what the commissioner is requesting.

Best,
 Crystel

From: Roseman, Catherine <CRoseman@berkeleyca.gov>
Sent: Tuesday, April 2, 2024 12:04 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Cc: Hadley, Crystel <CHadley@berkeleyca.gov>
Subject: RE: Website questions

Internal

Thanks, Jamie! I'm copying in Crystel, who works on both the website and on our Community Message process to see which would be a better fit for sharing this call for applications for the Mental Health Commission. Crystel, are you familiar with any other commissions who have recently used the website or community message process to recruit commissioners? If so, what process did they use?

Thanks for your help!
 Catherine

From: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Sent: Monday, April 1, 2024 5:39 PM
To: Roseman, Catherine <CRoseman@berkeleyca.gov>
Cc: Monica Jones <mjberkeleycommissioner18@gmail.com>
Subject: RE: Website questions

Hello Catherine,

Thank you for looking into this. I have attached the items that they would like on the site as well as the general application that is on the main page for anyone who would like to be on the commission

Jamie Works-Wright

Consumer Liaison

Jworks-wright@berkeleyca.gov

510-423-8365 cl

510-981-7721 office



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From: Roseman, Catherine <CRoseman@berkeleyca.gov>
Sent: Monday, April 1, 2024 4:31 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Cc: Monica Jones <mjberkeleycommissioner18@gmail.com>
Subject: RE: Website questions

Hi Jamie,

Thanks for reaching out about this! If the Commission could share what information they would like to add to the website, I can work with our Web team in the City Manager's office to see what we can add. We'll have to see if what we share can fit into their standards and vision for the website, but I'm happy to collaborate on this effort and see what we can do. Once I have the information that we want to add, I will work with the web team and get back to you with a response.

Thanks!
 Catherine

From: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Sent: Friday, March 29, 2024 12:44 PM
To: Roseman, Catherine <CRoseman@berkeleyca.gov>
Cc: Monica Jones <mjberkeleycommissioner18@gmail.com>
Subject: Website questions

Hello Catherine,

I am the secretary for the Mental Health Commission and at the meeting a few questions were raised about the web page. They would like to be able to add the application to their specific page and a brief overview of what the commission does.

Could you let me know if this is possible?

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary

City of Berkeley

2640 MLK Jr. Way

Berkeley, CA 94704

JWorks-Wright@berkeleyca.gov

Office: 510-981-7721 ext. 7721

Cell #: 510-423-8365



Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Monday, April 15, 2024 3:46 PM
To: Works-Wright, Jamie
Subject: Proclamation for May
Attachments: Mental Health Commission May is Mental Health Awareness Month Letter to Berkeley City Council.pdf

Hello All,

In the past, Berkeley Mental Health Division has partnered with the Mental Health Commission to help with the planning, outreach, writing and reading of the Proclamation declaring May is Mental Health Month.

At the March commission meeting it was voted on for Glenn to revise the letter declaring May is Mental Health Month and I received an email stating to submit it "As is". The letter was from 2022 so there needs to be some updates, so I suggest that its reviewed again to make sure the commission is in agreement with the letter. Unfortunately, the commission wasn't part of the planning but the Proclamation has been put on the agenda to be read by a commissioner.

I need to know if the commission will make the necessary changes to the document and would you all still like to have the Mental Health Commissions name advertised on the flyer and be on the agenda for the event to read the proclamation?

Please respond by tomorrow, April 16 about how you would like me to proceed.

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary

City of Berkeley

2640 MLK Jr. Way

Berkeley, CA 94704

JWorks-Wright@berkeleyca.gov

Office: 510-981-7721 ext. 7721

Cell #: 510-423-8365



Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Monday, April 15, 2024 12:12 PM
To: Works-Wright, Jamie
Subject: FW: FW: Please send to the commissioners

Please see the email from Mary Lee below.

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary

City of Berkeley

2640 MLK Jr. Way

Berkeley, CA 94704

JWorks-Wright@berkeleyca.gov

Office: 510-981-7721 ext. 7721

Cell #: 510-423-8365



From: Mary-Lee Kimber Smith <mkimbersmith@gmail.com>
Sent: Sunday, April 14, 2024 3:05 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Subject: Re: FW: Please send to the commissioners

Hi Jaime,

Please send to the Commissioners.

I appreciate Monica's attempt to streamline the process with regard to SCU. However, passing this issue of lack of policy (regarding many items including law enforcement coordination with the SCU) to the SCU Steering Committee is not appropriate. First, the mental health division does not govern the MHC. We are an independent City Commission. Second, the SCU Steering Committee, unlike the Mental Health Commission, is not representative of mental health consumers, family members and professionals. The Mental Health Commission is state-mandated so that there is appropriate representation when it comes to making decisions about the City's mental health programs and services. If I were to simply attend the SCU Steering Committee meeting, I would have no voting power and be facing off with city officials. This is not how the issue should be resolved. The Mental Health Commission is here for a reason: to "[r]eview and evaluate the community's public mental health needs, services, facilities, and special problems" and to "[a]dvise the governing body and the local mental health director as to any aspect of the local mental health program." Addressing an issue where a lack of (or at least a lack of transparent) policies about providing mental health services to Berkeley residents couldn't be more in our jurisdiction. We are supposed to represent the public here and

not just pass this off to a steering committee. However, I will be 100% honest: if issues like this are taken from the MHC and passed off to government bureaucracies (even with public representation) and we are left just to rubber stamp budgets and reports, I have much better things to do with my time.

I understand that Monica doesn't want this to dominate the agenda but that should not be an excuse to pass up our duties. As such, it could be handled in two ways: (1) designating time during meetings with stricting enforceable and transparent timeframes (with warnings when we are running out of time); and (2) a subcommittee that can meet outside of the Commission. In my opinion, issues relating to policies of the SCU (which they are impacting our fellow residents) are exactly what our Commission should be taking up.

Finally, I am disappointed but in no way surprised that no one (from City or Bonita House) is willing to come to the next meeting to answer our questions. There is someone acting in Lisa's position (thus, she could come) and if she really cared about the SCU, she would make it a priority to come to the meeting and bring her contractor (Bonita House) with her. I believe the City will wait until it is several months after the event before they show up and can present what steps that they have taken, whether those steps are helpful or not, as fait accompli. At the very least, I expect that the questions I took time to draft about the SCU incident and shared with the COMmissioners including Monica, all pertaining to SCU policy or lack thereof, should be passed along to whoever is writing this "report" and should be addressed. Also in February, I asked for data on the SCU and was promised that it would be provided. It has not. I wanted to know the following and still do: of the calls that SCU has answered, how many have ended up involving law enforcement (including, at the onset as in the call came into SCU and was immediately referred to 9-1-1 and during the call as in the SCU called for police backup). Of these police-involved calls, what neighborhood in Berkeley did they originate from? what was the race, age, gender of the person needing assistance from the SCU? On what basis was the decision made to bring in the police? If SCU is not tracking this data, they had better start in order to ensure our SCU service is equitable, fair and effective.

Thank you.
Mary-Lee

On Fri, Apr 12, 2024 at 1:51 PM Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov> wrote:

Please see the information below from Monica MHC Chair.

Jamie Works-Wright

Consumer Liaison

Jworks-wright@berkeleyca.gov

510-423-8365 cl

510-981-7721 office



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From: monica jones <mjberkeleycommissioner18@gmail.com>
Sent: Friday, April 12, 2024 1:48 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Subject: Please send to the commissioners

WARNING: This is not a City of Berkeley email. Do not click links or attachments unless you trust the sender and know the content is safe.

Greetings everyone! Happy Friday.

This is Monica. I'm checking in to inform you that I have asked the mental health department staff for clarification on the role the commission plays in the execution of the SCU because based on all the responses submitted for our April 25 meeting. So far, it is expressed that a lot of our questions are items covered in the SCU steering committee-so with that being said, I've asked if we could attend those meetings. The reason being for one, we are taking up a lot of commission time seeking answers that the steering committee answers at their meeting and our inquiries are creating a lot of extra work for our secretary -Jamie. I hope you can appreciate what I'm saying. If you are interested in attending the steering committee, then you can get all your questions answered. For now, we will get answers in a report format for the April 25th meeting because neither of Lisa's replacements are available. I have asked Jamie to get their availability for our remaining meeting schedule and pick a date that they can appear and we can invite them, Bonita house and BPD to a meeting to discuss SCU.

Monica

Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Friday, April 12, 2024 1:51 PM
To: Works-Wright, Jamie
Subject: FW: Please send to the commissioners

Please see the information below from Monica MHC Chair.

Jamie Works-Wright

Consumer Liaison
Jworks-wright@berkeleyca.gov
 510-423-8365 cl
 510-981-7721 office



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From: monica jones <mjberkeleycommissioner18@gmail.com>
Sent: Friday, April 12, 2024 1:48 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Subject: Please send to the commissioners

WARNING: This is not a City of Berkeley email. Do not click links or attachments unless you trust the sender and know the content is safe.

Greetings everyone! Happy Friday.

This is Monica. I'm checking in to inform you that I have asked the mental health department staff for clarification on the role the commission plays in the execution of the SCU because based on all the responses submitted for our April 25 meeting. So far, it is expressed that a lot of our questions are items covered in the SCU steering committee-so with that being said, I've asked if we could attend those meetings. The reason being for one, we are taking up a lot of commission time seeking answers that the steering committee answers at their meeting and our inquiries are creating a lot of extra work for our secretary -Jamie. I hope you can appreciate what I'm saying. If you are interested in attending the steering committee, then you can get all your questions answered. For now, we will get answers in a report format for the April 25th meeting because neither of Lisa's replacements are available. I have asked Jamie to get their availability for our remaining meeting schedule and pick a date that they can appear and we can invite them, Bonita house and BPD to a meeting to discuss SCU.

Monica

Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Friday, April 12, 2024 1:44 PM
To: Works-Wright, Jamie
Subject: FW: Tabling opportunity at May is Mental Health Month Event

Internal

Hello Commissioner,

I shared your thoughts at the May is Mental Health Planning meeting about have a resource table on May 15 and the team agreed that It would be a great idea.

Please let me know if you all would like a table and who would the commissioner who would be at the table during the event, I will also add this to the April Agenda.

Jamie Works-Wright

Consumer Liaison

[Jworks-wright@berkeleyca.gov](mailto:jworks-wright@berkeleyca.gov)

510-423-8365 cl

510-981-7721 office



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Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Thursday, April 11, 2024 4:07 PM
To: Works-Wright, Jamie
Subject: FW: May is MH Awareness Month

Please see the email below from Glenn Turner

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary

City of Berkeley

2640 MLK Jr. Way

Berkeley, CA 94704

JWorks-Wright@berkeleyca.gov

Office: 510-981-7721 ext. 7721

Cell #: 510-423-8365



From: Glenn Turner <glennt13@gmail.com>
Sent: Thursday, April 11, 2024 1:40 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Subject: May is MH Awareness Month

WARNING: This is not a City of Berkeley email. Do not click links or attachments unless you trust the sender and know the content is safe.

Jamie, please share this with the rest of the commission .

In light of the major need for discussion of the SCU, I suggest that the statement by you and someone from the MH Division be accepted as is at our next meeting.

In the future next year, Please include people from the Commission in the planning and especially the writing of a statement in the Commission's name for the event.

I appreciate that the Public is included in this year's event and I hope that people with SMI be included next year and not just the "worried well".

Yours respectfully,
 Glenn Turner

Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Tuesday, April 9, 2024 2:34 PM
To: Works-Wright, Jamie
Subject: FW: Policy and procedure questions for SCU

Please see the email below from Edward Opton in response to Mary Lee

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary

City of Berkeley

2640 MLK Jr. Way

Berkeley, CA 94704

JWorks-Wright@berkeleyca.gov

Office: 510-981-7721 ext. 7721

Cell #: 510-423-8365



From: Edward Opton <eopton1@gmail.com>
Sent: Monday, April 8, 2024 5:17 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Cc: Mary Lee Kimber Smith <mkimbersmith@gmail.com>
Subject: Fwd: Policy and procedure questions for SCU

4.8.24

Please distribute the note that follows to the MHC and to other recipients of the recent e-mail that you have distributed at the request of Mary-Lee Kimber Smith.

Edward Opton

4.8.24

This note follows up Mary-Lee Kimber Smith's April 8 message.

Mary-Lee's e-mail is truly helpful. It lists a host of issues that surround the SCU/law enforcement relationship.

The issues are so numerous that it would be impractical to work on all at the same time. Shall we set, or recommend, priorities?

Some additional questions that may be especially important:

1. Should the SCU become involved with calls for service only via calls from dispatchers, and not, for example, from schools, hospitals, shelters, families, from persons who feel they are under threat, from the public, from merchants, homeowners, law enforcement agencies, etc.?
2. If the SCU receives calls for service from sources other than a dispatcher, such as from victim, potential victim, friend, family member, perpetrator, nursing home, medical provider, nurse, fire department, or member of the public, must the SCU refer the call to a dispatcher and wait for the dispatcher's instructions before taking action?
- 2a. If the SCU receives a call for service from a source other than a dispatcher, in what circumstances, if any, will the SCU be allowed to respond immediately, i.e., without waiting to route the call to a dispatcher and wait for the dispatcher to decide that the appropriate agency to respond is the SCU, the police, both, or neither?
3. What should happen if the dispatcher, the SCU, and/or the police do not agree about who should respond: SCU, police, both, or first one, then the other? Who will make those decisions?
4. If both SCU and police are at the scene, and the SCU personnel and the police do not agree as to which agency's personnel should make a particular decision, who among those personnel shall decide? Will the hierarchy of decision authority be the same in all cases, or will it vary with the circumstances?
5. Will SCU workers and police officers receive joint training, separate training from separate trainers, or separate training from the same trainers?
6. Who will draft guidelines and policies: each agency? An inter-agency committee?
7. When employees of one agency find themselves in disagreement with employees of another agency, what should each agency do (a) on the spot, and (b) afterwards?
8. Has Berkeley already taken action with respect to some or all of Items 1 to 7?

The above issues concern inter-agency relationships—historically a frequent scene of impasse for governmental decision-making. As of today, I haven't seen any documents that contemplate or respond to these issues. Should the MHC bring these issues to the attention of the city departments and/or the city manager or city council?

The MHC may want to consider the fact that the USA has about 30,000 law enforcement agencies. Surely some have addressed the above issues, or some of them, in ways that Berkeley would find it helpful to review. Rather than construct draft policies entirely from scratch, it may be more efficient to review what other jurisdictions have done and what scholars, administrators and journalists have published on the subject.

Edward Opton

Begin forwarded message:

From: "Works-Wright, Jamie" <JWorks-Wright@berkeleyca.gov>
Subject: **FW: Policy and procedure questions for SCU**
Date: April 8, 2024 at 11:58:34 AM PDT
To: "Works-Wright, Jamie" <JWorks-Wright@berkeleyca.gov>

Hello Commissioner,

Please see the email below from Mary Lee Kimber-Smith.

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary

City of Berkeley

2640 MLK Jr. Way

Berkeley, CA 94704

JWorks-Wright@berkeleyca.gov

Office: 510-981-7721 ext. 7721

Cell #: 510-423-8365



From: Mary-Lee Kimber Smith <mkimbersmith@gmail.com>

Sent: Monday, April 8, 2024 9:58 AM

To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>

Subject: Re: Policy and procedure questions for SCU

WARNING: This is not a City of Berkeley email. Do not click links or attachments unless you trust the sender and know the content is safe.

Hi Jamie,

Did the email below get forwarded to all Commissioners. If not, when you send could you copy me as well.

Thanks,

Mary-Lee

On Thu, Apr 4, 2024 at 12:40 PM Mary-Lee Kimber Smith <mkimbersmith@gmail.com> wrote:

Hi Jamie,

Could you forward this to all the current Commissioners?

Thanks,

Mary-Lee

Hi fellow Commissioners,

I had an opportunity to talk with the individual who is alleging complaints against the SCU (among others). I do not believe we as the Mental Health Commission should conduct an investigation into the individual incident. I do believe that there are serious questions, mostly regarding policy or lack thereof, for the SCU, including its relationship with law enforcement, that result from this incident and

that must be answered. I wish to focus on those questions and hope we can do so at our next MH Commission meeting with SCU personnel present.

The Mental Health Commission's purpose is to "review and evaluate the community's mental health needs, resources, and programs." Since SCU is clearly a program and a resource and since it flows from a clearly identified need of the community, namely a non-police response to mental health and substance use crises, I believe the Mental Health Commission is well within its mandate to delve into the policy ramifications highlighted by the incident. If the SCU has all the policies it needs in place and this incident was an aberration or not corroborated so be it. If not, let's use this as a learning opportunity to make our SCU stronger and better.

My questions are below. I encourage others who know of this incident and/or the SCU to add any further questions so that we have a comprehensive list we can send in advance to the SCU personnel.

(1) SCU's use of past mental health information. Does SCU look at past calls from an individual who is calling again? Does SCU use past experiences/events in their assessment? If so, is that reasonable? Are there policies or procedures providing clear guidance on these issues? Policies/procedures may be a part of training materials. If so, please provide that documentation for our review.

(2) SCU's sharing of mental health information with law enforcement. Does SCU share mental health records with law enforcement? Under what circumstances? If law enforcement takes the call? If law enforcement is called in later? What information would SCU share with law enforcement? Would they share past information that SCU has from responding to calls of this individual? Would they share diagnoses? Other information? By "sharing" I mean formally through writing or informally through conversations. Why would any sharing not be a violation of HIPPA? If not, what are the circumstances that would allow it and who makes that determination? Are their policies and procedures governing the sharing of information for SCU with law enforcement? Policies/procedures may be a part of training materials. If so, please provide them for our review.

(3) Does SCU do mental health checks after an incident? Is there any reason that this "Mental Health Check" would be done by law enforcement? Please provide any policies/procedures addressing this issue.

(4) Boundaries between law enforcement and SCU. At what points in the process are considerations made for calling law enforcement in lieu of SCU responding? At the time of the call? Upon arriving at the scene? Other? What are the objective criteria (e.g., SCU personnel has witnessed the presence of a firearm) for making that determination to bring in law enforcement? Do you tell the caller that you intend to call law enforcement in advance of making that call -- whether before dispatching or after arriving at the scene? Does the caller need to consent to the police responding? Would the police be called if a person with a threat to others? Why would the SCU simply not just 50-50 the person (since there is mental illness involved) as opposed to criminalizing that person's behavior? What happens if another resident calls 9-1-1 for the incident and the police show up? Does SCU maintain control? Are there policies and/or procedures addressing these issues so that clear guidance is given to SCU staff. In particular, is there an explicit policy about very explicit events that need to be present before law enforcement are called? Or is it subjectively determined by SCU staff?

(5) Conflict and SCU. Does SCU require its staff to corroborate the veracity of the report by the person in distress and to "investigate" by talking to all parties? Does SCU take sides in conflict, possibly asserting what a person in mental distress is doing is wrong or bad? Does SCU use de-escalation between parties in conflict? Do you agree that whether a person's account is truthful or not, if that person called for emergency help due to being in distress, the SCU should primarily address the mental distress not the conflict? Does SCU have policies or procedures regarding conflicts, including those with a person in

mental distress, that they must respond to (e.g., between neighbors where one is in mental distress)? Please share those policies and practices for review.

I appreciate you taking the time to examine these questions. I believe that establish policies and procedures in each of these areas is key to the SCU succeeding.

Sincerely,
Mary-Lee Kimber Smith, Esq.

Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Tuesday, April 9, 2024 2:34 PM
To: Works-Wright, Jamie
Subject: FW: Policy and procedure questions for SCU

Please see the email below from Edward Opton in response to Mary Lee

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary

City of Berkeley

2640 MLK Jr. Way

Berkeley, CA 94704

JWorks-Wright@berkeleyca.gov

Office: 510-981-7721 ext. 7721

Cell #: 510-423-8365



From: Edward Opton <eopton1@gmail.com>
Sent: Monday, April 8, 2024 5:17 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Cc: Mary Lee Kimber Smith <mkimbersmith@gmail.com>
Subject: Fwd: Policy and procedure questions for SCU

4.8.24

Please distribute the note that follows to the MHC and to other recipients of the recent e-mail that you have distributed at the request of Mary-Lee Kimber Smith.

Edward Opton

4.8.24

This note follows up Mary-Lee Kimber Smith's April 8 message.

Mary-Lee's e-mail is truly helpful. It lists a host of issues that surround the SCU/law enforcement relationship.

The issues are so numerous that it would be impractical to work on all at the same time. Shall we set, or recommend, priorities?

Some additional questions that may be especially important:

1. Should the SCU become involved with calls for service only via calls from dispatchers, and not, for example, from schools, hospitals, shelters, families, from persons who feel they are under threat, from the public, from merchants, homeowners, law enforcement agencies, etc.?
2. If the SCU receives calls for service from sources other than a dispatcher, such as from victim, potential victim, friend, family member, perpetrator, nursing home, medical provider, nurse, fire department, or member of the public, must the SCU refer the call to a dispatcher and wait for the dispatcher's instructions before taking action?
 - 2a. If the SCU receives a call for service from a source other than a dispatcher, in what circumstances, if any, will the SCU be allowed to respond immediately, i.e., without waiting to route the call to a dispatcher and wait for the dispatcher to decide that the appropriate agency to respond is the SCU, the police, both, or neither?
3. What should happen if the dispatcher, the SCU, and/or the police do not agree about who should respond: SCU, police, both, or first one, then the other? Who will make those decisions?
4. If both SCU and police are at the scene, and the SCU personnel and the police do not agree as to which agency's personnel should make a particular decision, who among those personnel shall decide? Will the hierarchy of decision authority be the same in all cases, or will it vary with the circumstances?
5. Will SCU workers and police officers receive joint training, separate training from separate trainers, or separate training from the same trainers?
6. Who will draft guidelines and policies: each agency? An inter-agency committee?
7. When employees of one agency find themselves in disagreement with employees of another agency, what should each agency do (a) on the spot, and (b) afterwards?
8. Has Berkeley already taken action with respect to some or all of Items 1 to 7?

The above issues concern inter-agency relationships—historically a frequent scene of impasse for governmental decision-making. As of today, I haven't seen any documents that contemplate or respond to these issues. Should the MHC bring these issues to the attention of the city departments and/or the city manager or city council?

The MHC may want to consider the fact that the USA has about 30,000 law enforcement agencies. Surely some have addressed the above issues, or some of them, in ways that Berkeley would find it helpful to review. Rather than construct draft policies entirely from scratch, it may be more efficient to review what other jurisdictions have done and what scholars, administrators and journalists have published on the subject.

Edward Opton

Begin forwarded message:

From: "Works-Wright, Jamie" <JWorks-Wright@berkeleyca.gov>
Subject: **FW: Policy and procedure questions for SCU**
Date: April 8, 2024 at 11:58:34 AM PDT
To: "Works-Wright, Jamie" <JWorks-Wright@berkeleyca.gov>

Hello Commissioner,

Please see the email below from Mary Lee Kimber-Smith.

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary

City of Berkeley

2640 MLK Jr. Way

Berkeley, CA 94704

JWorks-Wright@berkeleyca.gov

Office: 510-981-7721 ext. 7721

Cell #: 510-423-8365



From: Mary-Lee Kimber Smith <mkimbersmith@gmail.com>

Sent: Monday, April 8, 2024 9:58 AM

To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>

Subject: Re: Policy and procedure questions for SCU

WARNING: This is not a City of Berkeley email. Do not click links or attachments unless you trust the sender and know the content is safe.

Hi Jamie,

Did the email below get forwarded to all Commissioners. If not, when you send could you copy me as well.

Thanks,

Mary-Lee

On Thu, Apr 4, 2024 at 12:40 PM Mary-Lee Kimber Smith <mkimbersmith@gmail.com> wrote:

Hi Jamie,
Could you forward this to all the current Commissioners?
Thanks,
Mary-Lee

Hi fellow Commissioners,

I had an opportunity to talk with the individual who is alleging complaints against the SCU (among others). I do not believe we as the Mental Health Commission should conduct an investigation into the individual incident. I do believe that there are serious questions, mostly regarding policy or lack thereof, for the SCU, including its relationship with law enforcement, that result from this incident and

that must be answered. I wish to focus on those questions and hope we can do so at our next MH Commission meeting with SCU personnel present.

The Mental Health Commission's purpose is to "review and evaluate the community's mental health needs, resources, and programs." Since SCU is clearly a program and a resource and since it flows from a clearly identified need of the community, namely a non-police response to mental health and substance use crises, I believe the Mental Health Commission is well within its mandate to delve into the policy ramifications highlighted by the incident. If the SCU has all the policies it needs in place and this incident was an aberration or not corroborated so be it. If not, let's use this as a learning opportunity to make our SCU stronger and better.

My questions are below. I encourage others who know of this incident and/or the SCU to add any further questions so that we have a comprehensive list we can send in advance to the SCU personnel.

(1) SCU's use of past mental health information. Does SCU look at past calls from an individual who is calling again? Does SCU use past experiences/events in their assessment? If so, is that reasonable? Are there policies or procedures providing clear guidance on these issues? Policies/procedures may be a part of training materials. If so, please provide that documentation for our review.

(2) SCU's sharing of mental health information with law enforcement. Does SCU share mental health records with law enforcement? Under what circumstances? If law enforcement takes the call? If law enforcement is called in later? What information would SCU share with law enforcement? Would they share past information that SCU has from responding to calls of this individual? Would they share diagnoses? Other information? By "sharing" I mean formally through writing or informally through conversations. Why would any sharing not be a violation of HIPPA? If not, what are the circumstances that would allow it and who makes that determination? Are their policies and procedures governing the sharing of information for SCU with law enforcement? Policies/procedures may be a part of training materials. If so, please provide them for our review.

(3) Does SCU do mental health checks after an incident? Is there any reason that this "Mental Health Check" would be done by law enforcement? Please provide any policies/procedures addressing this issue.

(4) Boundaries between law enforcement and SCU. At what points in the process are considerations made for calling law enforcement in lieu of SCU responding? At the time of the call? Upon arriving at the scene? Other? What are the objective criteria (e.g., SCU personnel has witnessed the presence of a firearm) for making that determination to bring in law enforcement? Do you tell the caller that you intend to call law enforcement in advance of making that call -- whether before dispatching or after arriving at the scene? Does the caller need to consent to the police responding? Would the police be called if a person with a threat to others? Why would the SCU simply not just 50-50 the person (since there is mental illness involved) as opposed to criminalizing that person's behavior? What happens if another resident calls 9-1-1 for the incident and the police show up? Does SCU maintain control? Are there policies and/or procedures addressing these issues so that clear guidance is given to SCU staff. In particular, is there an explicit policy about very explicit events that need to be present before law enforcement are called? Or is it subjectively determined by SCU staff?

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mental distress, that they must respond to (e.g., between neighbors where one is in mental distress)? Please share those policies and practices for review.

I appreciate you taking the time to examine these questions. I believe that establish policies and procedures in each of these areas is key to the SCU succeeding.

Sincerely,
Mary-Lee Kimber Smith, Esq.

Works-Wright, Jamie

From: Berkeley/Albany Mental Health Commission
Sent: Monday, April 8, 2024 11:57 AM
To: Works-Wright, Jamie
Subject: FW: City of Berkeley - Director of HHCS - Commissioner Survey

Hello Commissioner,

Please see the emails below. They really want your input to help find the next Director of the Health Housing and community Service position that Lisa resigned from.

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary
 City of Berkeley
 2640 MLK Jr. Way
 Berkeley, CA 94704
JWorks-Wright@berkeleyca.gov
 Office: 510-981-7721 ext. 7721
 Cell #: 510-423-8365



From: Terri Maus-Nisich <terri@wbcpsc.com>
Sent: Thursday, April 4, 2024 12:25 PM
To: Bronson, Darlene <DBronson@berkeleyca.gov>; Devadiga, Asavari <ADevadiga@berkeleyca.gov>; Knox, Kellie <KKnox@berkeleyca.gov>; Homeless Services Panel of Experts <hspe@berkeleyca.gov>; Housing Advisory Commission <HAC@berkeleyca.gov>; Berkeley/Albany Mental Health Commission <BAMHC@berkeleyca.gov>; Terrones, Roberto <RTerrones@berkeleyca.gov>
Cc: Bustamante, Tanya <tbustamante@berkeleyca.gov>; Kouyoumdjian, Aram <AKouyoumdjian@berkeleyca.gov>
Subject: City of Berkeley - Director of HHCS - Commissioner Survey

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Good afternoon to all,

Can you please send a friendly reminder to the Commissioners that the survey is due on April 9th. We do not have a strong response at this stage and certainly want their input reflected.

Thank you very much! I appreciate all of your assistance.



Terri Maus-Nisich
Senior Executive Recruiter

Direct: 805-450-8296
Office: 541-664-0376
Toll Free: 866-929-9227
Email: terri@wbcpinc.com

213 E Main St,
Rogue River, OR 97537

www.wbcpinc.com



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From: Terri Maus-Nisich
Sent: Tuesday, March 26, 2024 6:28 PM
To: dbronson@berkeleyca.gov; adevadiga@berkeleyca.gov; kknox@berkeleyca.gov; hspe@berkeleyca.gov; hac@berkeleyca.gov; bamhc@berkeleyca.gov; rterrone@berkeleyca.gov
Cc: Bustamante, Tanya <tbustamante@berkeleyca.gov>
Subject: City of Berkeley - Director of HHCS - Commissioner Survey

Good evening all,

My name is Terri Nisich, Senior Executive Recruiter for WBCP Inc., the firm retained by the City of Berkeley to search for the next Director of Health, Housing and Community Services. The below email and linked survey are designed to provide an overview of the role and secure critical feedback from the Commissioners.

Please forward the below email from me to your respective Commissioners at your earliest opportunity. As noted, the deadline to respond is April 9th.

Thank you for your assistance. It is greatly appreciated. I can be reached at 805.450.8296 or Terri @wbcpinc.com if you have any questions.

Thank you again,

Terri Nisich
WBCP Inc.

Dear Commissioners,

My name is Terri Nisich, Senior Executive Recruiter for WBCP Inc., the firm retained by the City of Berkeley to search for the next Director of Health, Housing and Community Services (HHCS). The City would like your input regarding desirable qualities, qualifications, and characteristics to look for and consider during this process. To capture your input, we invite you to take a brief survey to help us identify key competencies for the next Director. This survey should take less than 10-minutes to complete and will remain open until **5 pm Tuesday, April 9th**.

Click the link below to start the survey:

<https://www.surveymonkey.com/r/7HXYW5H>

I know all are very familiar with the role, the department, and services. However, to provide some general background on this position, the Director of HHCS is responsible for the planning, organization, administration, financial management, and effective operation of programs and services. These programs and services include promoting the physical, emotional, environmental, and social well-being of the Berkeley community.

The Health, Housing, and Community Services (HHCS) Department holds the responsibilities of an independent local health jurisdiction. It is responsible for addressing public health prevention and emergencies and the physical, mental, and basic needs of the most vulnerable. The Department is also responsible for producing, preserving, and supporting affordable housing for Berkeley residents. In addition to the Office of the Director, the Department's five divisions include Public Health, Mental Health, Housing and Community Services, Environmental Health, and Aging Services.

The Department's mission: is to enhance community life and support housing, health, and wellness for all! The vision is for all residents of Berkeley to be affordably housed, enjoy their best possible health, and receive the support they need to lead satisfying and productive lives. Through strategic planning, effective administration, and collaborative engagement, the Director of Health, Housing, and Community Services plays a pivotal role in addressing the evolving needs of the City's residents.

The Director also supports various boards and commissions to ensure the broader community's needs are heard and reflected in facilities, services, and programs. Therefore, we seek your input on what makes an excellent Director of Health, Housing, and Community Services for the City of Berkeley. Your responses may inform the development of multiple components of the recruitment campaign, including, but not limited to, position marketing materials, evaluation criteria to determine highly qualified candidates, interview questions, and skills assessments.

Thank you in advance for your participation in the survey. Your time and your input are truly appreciated! If you have any questions or would like to discuss further, please feel free to contact me via the email or at the direct phone number provided below.

Thank you again.



Terri Maus-Nisich
Senior Executive Recruiter

Direct: 805-450-8296
Office: 541-664-0376
Toll Free: 866-929-9227
Email: terri@wbcpinc.com

213 E Main St,
Rogue River, OR 97537

www.wbcpinc.com



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Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Tuesday, April 2, 2024 2:25 PM
To: Works-Wright, Jamie
Subject: May is Mental Health Month Event: Link
Attachments: City of Berkeley Mental Health Division Berkeley Mental Health Commission May is Mental Health Month 2024 (4) (003).pdf

For easier access to register for the event.

Here is the link to register for the event: https://us06web.zoom.us/webinar/register/WN_-DNxDLWdRGWvSI8vS3GBcQ#/registration

Jamie Works-Wright

Consumer Liaison
[Jworks-wright@berkeleyca.gov](mailto:jworks-wright@berkeleyca.gov)
 510-423-8365 cl
 510-981-7721 office



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From: Works-Wright, Jamie
Sent: Tuesday, April 2, 2024 2:05 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Subject: May is Mental Health Month Event

Hello Commissioner and Community members,

Please see the flyer for the City of Berkeley – Berkeley Mental Health: May is Mental Health Event on May 15th.

Please register to reserve your spot.

Jamie Works-Wright

Consumer Liaison
[Jworks-wright@berkeleyca.gov](mailto:jworks-wright@berkeleyca.gov)
 510-423-8365 cl
 510-981-7721 office

May is Mental Health Month 2024



Join Us In-Person

When: Wednesday, May 15, 2024

Time: 5:30 - 7:30 P.M.

Place: North Berkeley Senior Center

1901 Hearst Ave, Berkeley, CA 94709

Register for your Free in-person ticket!

Eventbrite.com: <https://rb.gy/j2xlm9>

Key word: May is Mental Health Month, Berkeley

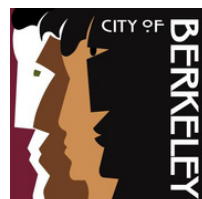
If you cannot make it In-person

Register for Zoom/Call-In link: rb.gy/bef4oz

Webinar ID: 817 1865 5955 Passcode: 905328

Telephone: Dial: US: +1 669 900 6833

**GAMES, FOOD, RAFFLE PRIZES,
MUSIC, YOGA &
MENTAL HEALTH RESOURCES**



For additional information contact: (510) 981-7644

Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Monday, April 1, 2024 3:17 PM
To: Works-Wright, Jamie
Subject: FW: Agenda Items and packet due dates

Please see the questions below from Edward Opton

Jamie Works-Wright

Consumer Liaison
Jworks-wright@berkeleyca.gov
 510-423-8365 cl
 510-981-7721 office



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From: Edward Opton <eopton1@gmail.com>
Sent: Monday, April 1, 2024 2:59 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Subject: Re: Agenda Items and packet due dates

WARNING: This is not a City of Berkeley email. Do not click links or attachments unless you trust the sender and know the content is safe.

4.1.24

Jamie,

Responding to your e-mail, here are a couple of questions for Jeff Buell. Please forward them to him and to the members of the MHC.

1. What has the MHC done in the past 12 months that has been or may be helpful to you, to your staff or contractors, to their clients, or to the city as a whole?
2. What could the MHC do during the next 12 months that may be helpful?

Edward Opton

4.1.

On Apr 1, 2024, at 11:31 AM, Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov> wrote:

Hello Commissioners,

The next MHC meeting is on Thursday, April 25 at 7pm. Please submit your **agenda items by Friday, April 5th** and if you would like to have anything in the packet please have that to me **by Monday, April 15**.

This is also the time to let me know if you have any questions for Jeff Buell so he can add it to his report, please have those question or request by **Monday, April 8**.

Jamie Works-Wright

Consumer Liaison

Jworks-wright@berkeleyca.gov

510-423-8365 cl

510-981-7721 office

<image001.png>

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Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Monday, April 1, 2024 2:32 PM
To: Works-Wright, Jamie
Cc: Buell, Jeffrey
Subject: FW: Requesting Council member to the Mental health Commission
Attachments: letter to council for new council members.docx

Please see the response from the Mayor about having a council member appointed to the MHC.

Jamie Works-Wright

Consumer Liaison

[Jworks-wright@berkeleyca.gov](mailto:jworks-wright@berkeleyca.gov)

510-423-8365 cl

510-981-7721 office



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From: Arreguin, Jesse L. <JArreguin@berkeleyca.gov>
Sent: Monday, April 1, 2024 2:29 PM
To: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Cc: Elgstrand, Stefan <SElgstrand@berkeleyca.gov>; Skjerping, Lars <LSkjerping@berkeleyca.gov>
Subject: FW: Requesting Council member to the Mental health Commission

Internal

Dear Mental Health Commission:

As you are aware, recently the Councilmembers from Districts 7 and 4 resigned and we are conducting special elections to fill those seats mid-term. We expect all new Councilmembers to be seated by early June and at that time I will be making new committee appointments, and can recommend a Councilmember at that time to serve on the Mental Health Commission.

Therefore we will not be making an appointment until the two new Councilmembers are seated. Thank you for your understanding.

Jesse Arreguin
 Mayor

From: Works-Wright, Jamie <JWorks-Wright@berkeleyca.gov>
Sent: Monday, March 18, 2024 3:29 PM
To: Skjerping, Lars <LSkjerping@berkeleyca.gov>; Elgstrand, Stefan <SElgstrand@berkeleyca.gov>
Subject: FW: Requesting Council member to the Mental health Commission

Internal

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary
City of Berkeley
2640 MLK Jr. Way
Berkeley, CA 94704
JWorks-Wright@berkeleyca.gov
Office: 510-981-7721 ext. 7721
Cell #: 510-423-8365



From: Works-Wright, Jamie
Sent: Monday, March 18, 2024 2:47 PM
To: Berkeley Mayor's Office <Mayor@berkeleyca.gov>
Cc: Monica Jones <mjberkeleycommissioner18@gmail.com>; Harris, Shelialanna <sharris@berkeleyca.gov>
Subject: Requesting Council member to the Mental health Commission

Hello Mayor Jesse,

Please see the email from the Mental Health Commission requesting a new council member.

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary
City of Berkeley
2640 MLK Jr. Way
Berkeley, CA 94704
JWorks-Wright@berkeleyca.gov
Office: 510-981-7721 ext. 7721
Cell #: 510-423-8365

Works-Wright, Jamie

From: Works-Wright, Jamie
Sent: Monday, April 1, 2024 11:31 AM
To: Works-Wright, Jamie
Subject: Agenda Items and packet due dates

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This is also the time to let me know if you have any questions for Jeff Buell so he can add it to his report, please have those question or request by **Monday, April 8**.

Jamie Works-Wright

Consumer Liaison

[Jworks-wright@berkeleyca.gov](mailto:jworks-wright@berkeleyca.gov)

510-423-8365 cl

510-981-7721 office



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Works-Wright, Jamie

From: Berkeley/Albany Mental Health Commission
Sent: Friday, March 29, 2024 12:54 PM
To: Works-Wright, Jamie
Subject: FW: City of Berkeley - Director of HHCS - Commissioner Survey

Hello Commissioners,

Please see the email below about helping filling out a survey for the new Director of HHCS, they want your input.

Thank you for your time.

Jamie Works-Wright

Consumer Liaison & Mental Health Commission Secretary
 City of Berkeley
 2640 MLK Jr. Way
 Berkeley, CA 94704
JWorks-Wright@berkeleyca.gov
 Office: 510-981-7721 ext. 7721
 Cell #: 510-423-8365



From: Terri Maus-Nisich <terri@wbcpinc.com>
Sent: Tuesday, March 26, 2024 6:28 PM
To: Bronson, Darlene <DBronson@berkeleyca.gov>; Devadiga, Asavari <ADevadiga@berkeleyca.gov>; Knox, Kellie <KKnox@berkeleyca.gov>; Homeless Services Panel of Experts <hspe@berkeleyca.gov>; hac@berkeleyca.gov; Berkeley/Albany Mental Health Commission <BAMHC@berkeleyca.gov>; Terrones, Roberto <RTerrones@berkeleyca.gov>
Cc: Bustamante, Tanya <tbustamante@berkeleyca.gov>
Subject: City of Berkeley - Director of HHCS - Commissioner Survey

WARNING: This is not a City of Berkeley email. Do not click links or attachments unless you trust the sender and know the content is safe.

Good evening all,

My name is Terri Nisich, Senior Executive Recruiter for WBCP Inc., the firm retained by the City of Berkeley to search for the next Director of Health, Housing and Community Services. The below email and linked survey are designed to provide an overview of the role and secure critical feedback from the Commissioners.

Please forward the below email from me to your respective Commissioners at your earliest opportunity. As noted, the deadline to respond is April 9th.

Thank you for your assistance. It is greatly appreciated. I can be reached at 805.450.8296 or Terri @wbcpinc.com if you have any questions.

Thank you again,

Terri Nisich
WBCP Inc.

Dear Commissioners,

My name is Terri Nisich, Senior Executive Recruiter for WBCP Inc., the firm retained by the City of Berkeley to search for the next Director of Health, Housing and Community Services (HHCS). The City would like your input regarding desirable qualities, qualifications, and characteristics to look for and consider during this process. To capture your input, we invite you to take a brief survey to help us identify key competencies for the next Director. This survey should take less than 10-minutes to complete and will remain open until **5 pm Tuesday, April 9th**.

Click the link below to start the survey:

<https://www.surveymonkey.com/r/7HXYW5H>

I know all are very familiar with the role, the department, and services. However, to provide some general background on this position, the Director of HHCS is responsible for the planning, organization, administration, financial management, and effective operation of programs and services. These programs and services include promoting the physical, emotional, environmental, and social well-being of the Berkeley community.

The Health, Housing, and Community Services (HHCS) Department holds the responsibilities of an independent local health jurisdiction. It is responsible for addressing public health prevention and emergencies and the physical, mental, and basic needs of the most vulnerable. The Department is also responsible for producing, preserving, and supporting affordable housing for Berkeley residents. In addition to the Office of the Director, the Department's five divisions include Public Health, Mental Health, Housing and Community Services, Environmental Health, and Aging Services.

The Department's mission: is to enhance community life and support housing, health, and wellness for all! The vision is for all residents of Berkeley to be affordably housed, enjoy their best possible health, and receive the support they need to lead satisfying and productive lives. Through strategic planning, effective administration, and collaborative engagement, the Director of Health, Housing, and Community Services plays a pivotal role in addressing the evolving needs of the City's residents.

The Director also supports various boards and commissions to ensure the broader community's needs are heard and reflected in facilities, services, and programs. Therefore, we seek your input on what makes an excellent Director of Health, Housing, and Community Services for the City of Berkeley. Your responses may inform the development of multiple components of the recruitment campaign, including, but not limited to, position marketing materials, evaluation criteria to determine highly qualified candidates, interview questions, and skills assessments.

Thank you in advance for your participation in the survey. Your time and your input are truly appreciated! If you have any questions or would like to discuss further, please feel free to contact me via the email or at the direct phone number provided below.

Thank you again.



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